



2080 Silas Deane Highway, Suite 100, Rocky Hill, CT 06067

Phone: (860) 785-8380 Fax: (860) 785-8533
www.ccthd.org

PUBLIC HEALTH for BERLIN, NEWINGTON, ROCKY HILL, & WETHERSFIELD

FOOD SERVICE ESTABLISHMENT LICENSE
APPLICATION FORM

Expires annually on June 30

(All information must be filled in)

NAME OF ESTABLISHMENT PHONE NO.

ADDRESS STREET CITY FAX NO.

MAIL TO ADDRESS STREET CITY STATE ZIP CODE

NAME OF OWNER

ADDRESS STREET CITY STATE ZIP CODE

EMAIL ADDRESS PHONE NO.

SIGNATURE OF OWNER X

NAME OF OPERATOR/MANAGER

EMAIL ADDRESS PHONE NO.

EMERGENCY CONTACT NAME PHONE, EMAIL or FAX (CIRCLE ONE)

NAME OF CERTIFIED FOOD PROTECTION MANAGER (CFPM) Ex. Date
(Required for Class 2, 3 and 4 establishments--Please attach a copy of CFPM certificate)

Licensed Pest Control Co. Public Private

Liquor Served Yes No Seating Capacity Water Supply Septic

ANNUAL FEE (Check one) Class category is confirmed by Health District--Descriptions on back of application

Table with 4 columns: Class, Full Operation Food Establishment, Caterers, Seasonal, Grocery. Rows include Class I, II, III (0-50, 51-100, 101+ seating capacity), Class IV Daycares, Nursing/Med, and Other.

- FEE WAIVER REQUESTED-applies to: State of CT owned and operated facilities; Health District member towns, their departments and facilities including public schools that are not contracted out to a for-profit vendors.
NOT-FOR-PROFIT STATUS REQUESTED-(50% of fee listed above applies). The above organization is operated by a non-profit organization exempt from federal taxes AND exempt from local real estate and personal property tax IRS and/or State of CT Department of Revenue Services determination letter(s) MUST be submitted with this application.

Please mail payment (checks only) to: "Central Connecticut Health District", 2080 Silas Deane Highway, Rocky Hill, CT 06067

OFFICE USE ONLY-Received Check # Entered License Issued
APPROVED Date Late Fee Date Mailed
Director of Health or authorized representative

## Classification of Food Establishments per the State of CT Public Health Code

**Class 1 food establishment**” means a retail food establishment that does not serve a population that is highly susceptible to food borne illnesses and only offers (A) commercially packaged food in its original commercial package that is time or temperature controlled for safety, or (B) commercially prepackaged, precooked food that is time or temperature controlled for safety and heated, hot held and served in its original commercial package not later than four hours after heating, or (C) food prepared in the establishment that is not time or temperature controlled for safety;

**Class 2 food establishment**” means a retail food establishment that does not serve a population that is highly susceptible to food-borne illnesses and offers a limited menu of food that is prepared, cooked ad served immediately, or that prepares and cooks food that is time or temperature controlled for safety and may require hot or cold holding, but that does not involve cooling;

**Class 3 food establishment**” means a retail food establishment that (A) does not serve a population that is highly susceptible to food-borne illnesses, and (B) has an extensive menu of foods, many of which are time or temperature controlled for safety and require complex preparation, including, but not limited to, handling of raw ingredients, cooking, cooling and reheating for hot holding.

**Class 4 food establishment**” means a retail food establishment that serves a population that is highly susceptible to food-borne illnesses, or that conducts specialized food processes, including, but not limited to, smoking, curing or reduced oxygen packaging for the purposes of extending the shelf life of the food.

## New Late Fee for all Annual Licenses EFFECTIVE 7/1/17

Renewal received within 30 days of license expiration- \$50 late fee

Renewal received within 31 to 60 days of license expiration- \$100 late fee

After 60 days non-renewal, revoke licensure- Reinstatement Fee double license fee