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PUBLIC HEALTH for BERLIN, NEWINGTON, ROCKY HILL, & WETHERSFIELD

Food Establishment Plan Review Application

Fee: 100% of License Application Fee

Date _____

Establishment Name _____

Address _____

Town _____ Phone _____

Is this a New Building Water Source: Public water Sewage Disposal: Public Sewer
 Renovation Private Well Septic System

Proposed number of seats _____ Grocery? Yes No

Proposed Class (I, II, III, or IV) _____ (see handout)

1. Owner _____

Mailing Address _____
City State Zip

Phone # _____ Fax # _____

E-Mail _____

2. Contractor _____

Mailing Address _____
City State Zip

Phone # (_____) _____ Fax # (_____) _____

E-Mail _____

See attached Food Service Establishment Plan Review Application Checklist

OFFICE USE ONLY Received _____ Check # _____ Entered _____

Revised 9/25/23

Classification of Food Establishments per the State of CT Public Health Code

Class 1 food establishment” means a retail food establishment that does not serve a population that is highly susceptible to food borne illnesses and only offers (A) commercially packaged food in its original commercial package that is time or temperature controlled for safety, or (B) commercially prepackaged, precooked food that is time or temperature controlled for safety and heated, hot held and served in its original commercial package not later than four hours after heating, or (C) food prepared in the establishment that is not time or temperature controlled for safety;

Class 2 food establishment” means a retail food establishment that does not serve a population that is highly susceptible to food-borne illnesses and offers a limited menu of food that is prepared, cooked and served immediately, or that prepares and cooks food that is time or temperature controlled for safety and may require hot or cold holding, but that does not involve cooling;

Class 3 food establishment” means a retail food establishment that (A) does not serve a population that is highly susceptible to food-borne illnesses, and (B) has an extensive menu of foods, many of which are time or temperature controlled for safety and require complex preparation, including, but not limited to, handling of raw ingredients, cooking, cooling and reheating for hot holding.

Class 4 food establishment” means a retail food establishment that serves a population that is highly susceptible to food-borne illnesses, or that conducts specialized food processes, including, but not limited to, smoking, curing or reduced oxygen packaging for the purposes of extending the shelf life of the food.

New Late Fee for all Annual Licenses EFFECTIVE 7/1/17

Renewal received within 30 days of license expiration- \$50 late fee

Renewal received within 31 to 60 days of license expiration- \$100 late fee

After 60 days non-renewal, revoke licensure- Reinstatement Fee double license fee