



BOARD OF HEALTH

SEPTEMBER 19, 2019 MEETING MINUTES

A. CALL TO ORDER. Chairman Patricia Checko called the meeting to order at 6:35 P.M. at 2080 Silas Deane Highway, Rocky Hill, CT.

Present: Patricia Checko, Chairman
Charles K Brown Jr., Secretary-Treasurer/Director of Health
Kevin Borrup (arr. 7:42 pm)
Ann Marie Diloreto
Deborah Henault
Jennifer Hill
Ray Jarema
Jerilyn Nagel
Lecia Paonessa
Michele Sadlosky
Judy Sartucci
Marti Stiglich

Excused: Barbara Gilbert and David Wemett

Quorum present.

Meeting notice posted: September 16, 2019

Staff Present: No one present

B. PUBLIC FORUM – no one from public was present.

C. ADOPTION OF MEETING AGENDA –

MOTION by Sartucci, seconded by Henault to amend the agenda “G. Executive Session to G. Old Business”, move “Executive Session to G.1 and Move H.3 Adoption of By-Laws changes to G.2.” as approved. **Motion carried unanimously.**

D. APPROVAL OF MINUTES –

1. Record of Votes and Minutes of August 15, 2019 Board meeting –

MOTION by Jarema, seconded by Henault to approve the minutes and record of votes of the August 15, 2019 regular Board meeting as amended. Approved:

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PUBLIC HEALTH for BERLIN, NEWINGTON, ROCKY HILL, WETHERSFIELD

Checko, Diloreto, Henault, Hill, Jarema, Nagel, Paonessa, Sadlosky and Stiglich. Opposed: No one. Abstained: Sartucci. **Motion carried.**

2. Public Hearing Proceedings of June 20, 2019

MOTION by Sartucci, seconded by Stiglich to approve the minutes of the public hearing of June 20, 2019 as posted. **Motion carried unanimously.**

E. OFFICER AND STAFF REPORTS –

1. Chairman's Report – Checko stated articles were in the board packet regarding vaping and immunization, which will be discussed later in the meeting. Committee chairs will be named in October 2019. Brown's annual review is due the end of September. CCAR Recovery walk is September 21, 2019.

2. Director Health and Staff – Brown highlighted the following:

- CPHA annual conference is coming up on October 21, 2019 at the Aqua Turf. Board members are encouraged to attend and CCHD will pay registration.
- Interviewing applicants for open Environmental Health position.
- Hiring a recovery coach for Community Health.
- Environmental staff did an outstanding job with temporary events. Kudos to Jeff Vecchitto for all his preparation for the Berlin Fair, and to all other staff members for all hands-on deck.
- Over 5000 flu forms were sent out from our new system.
- Sartucci stated Johnathan Butler did a good job at flu training.
- Henault stated Luis Pantoja, Ann Hartman and herself went to an opioid conference with 500 people in attendance. There were great speakers and a lot of information. Henault stated the state has a lot of focus on the problem.

MOTION by Paonessa, seconded by Stiglich to accept the monthly report of the Director of Health dated September 19, 2019 as presented. **Motion carried unanimously.**

F. COMMITTEE REPORTS

- 1. Human Resource Committee** – No report. Next meeting is October 9, 2019.
- 2. Finance Committee** – No report. Next meeting is October 15, 2019.
- 3. Governance Committee** – Sadlosky reported that board development will start in October 2019. Next meeting is October 7, 2019.

- 4. Nominations Committee** – Sadlosky stated that the nominations on the slate will be: Chair – Pat Checko, Vice-Chair – Michele Sadlosky and Member at large-Kevin Borrup.

G. OLD BUSINESS

- 1. EXECUTIVE SESSION:** – Executive Session for discussion of collective bargaining contract negotiations as pertains to the FY 2019-2020 budget.

MOTION by Henault, seconded by Diloreto to go into Executive Session for discussion of collective bargaining contract negotiations as pertains to the FY 2019-2020 budget.

In session at 7:09 PM. Present: Brown, Checko, Diloreto, Henault, Hill, Jarema, Nagel, Paonessa, Sadlosky, Sartucci and Stiglich.

Out of Executive Session at 7:27 PM. **Motion carried unanimously.**

- 2. Adoption of By-Law changes** – Checko stated the adoption would make it clear of individual terms for the board members and appointments would need to be before the term has ended. The second change is when a board member voluntary leaves or a death has occurred, how this would affect the terms.

MOTION by Governance Committee to accept the recommendation of the adoption of by-law changes as presented. **Motion carried unanimously.**

H. NEW BUSINESS

- 1. Immunization Discussion and Proposed Workgroup** – Checko gave some history regarding immunizations and how far we have come over the years. Immunizations are the backbone of infectious disease prevention and control, and yet here in the 21st century we are facing an onslaught against the science of herd immunity and a battle that pits community benefit against “personal right and choice” of parents, supposedly on behalf of the safety of their children.

Several local municipal health departments, and some district departments have expanded their immunization practices to include travel clinics and other mechanisms to provide a wider variety of childhood and adult vaccine services.

Checko proposes that as part of our Community Health Assessment and strategic planning, that we create an Immunization Workgroup to assist us in determining our priorities in the area of vaccine-preventable diseases. This group would be composed of internal and

external members with a goal of recommending future CCHD strategies to address this issue.

MOTION by Sadlosky, seconded by Paonessa to approve the creation of an immunization work group with a charge of looking at education and advocacy component as well as a service delivery component to the issues of immunization as it affects the district. **Motion carried unanimously.**

- 2. Recovery Walk Saturday September 21, 2019** – Brown will get information to walkers.
- 3. Election of Officers** - Checko asked for any nominations from the floor. Brown asked for a motion to move the slate.

MOTION by Paonessa, seconded by Stiglich to move the election slate forward.

Chairman- Pat Checko

Vice-Chairman-Michele Sadlosky

Member at Large-Kevin Borrup

Motion carried unanimously.

- I. NEXT MEETING** – October 17, 2019, 6:30 PM, CCHD Offices in Rocky Hill, CT

J. ADJOURNMENT –

MOTION by Paonessa, seconded by Henault to adjourn. **Motion carried unanimously.**

Respectfully submitted,

Charles K. Brown, Jr., MPH
Secretary-Treasurer

REVIEWED AND APPROVED BY BOARD: October 17, 2019