



**BOARD OF HEALTH
FINANCE COMMITTEE
September 17, 2019 Meeting
MINUTES**

A. CALL TO ORDER AND ATTENDANCE

Chairman Deborah Henault called the meeting to order at 12:00 PM in the Conference Room of CCHD in Rocky Hill, CT.

Present: Deborah Henault, Barbara Gilbert, Charles Brown, Patricia Checko (via conference call) and Kevin Borrup (via conference call)

Excused: None **Quorum present.**

Date meeting notice posted: September 1, 2019

Staff: none

B. PUBLIC FORUM – no one from the public was present.

C. ADOPTION OF AGENDA

A MOTION was made by Gilbert, seconded by Checko to amend the agenda to remove Performance Awards from New Business. **Motion carried unanimously.**

D. APPROVAL OF RECORD OF MINUTES

A MOTION was made by Checko, seconded by Gilbert to approve the minutes of August 13, 2019 Committee meeting as posted. **Motion carried unanimously.**

E. UNFINISHED BUSINESS

1. Executive Session for the purposes of discussing:

- Collective bargaining contract negotiations as pertains to the FY2019-2020 budget

A MOTION was made by Gilbert, seconded by Checko to go into executive session at 12:03pm. **Motion carried unanimously.** In session: Brown, Checko, Gilbert, Borrup and Henault. Out of session at 12:25pm.

No actions taken as a result of Executive Session.

F. NEW BUSINESS

1. August 2019 Financial Statement Review3

- Brown reviewed the monthly financial reports for FY 2019-2020 through August 31, 2019 and answered and clarified issues for the Committee about various line items.

A MOTION was made by Gilbert, seconded by Borrup to accept the financial statements through August 31, 2019. **Motion carried unanimously**

CCHD FINANCE COMMITTEE
September 17, 2019 Meeting
Page 2

G. NEXT MEETING

1. The Finance Committee will meet on October 15, 2019 at 12:00 PM in the CCHD offices in Rocky Hill.
2. Agenda:
 - a. Monthly financial statements
 - b. Fraud Risk Assessment Summary

H. ADJOURNMENT

A MOTION was made by Gilbert, seconded by Borrup to adjourn. **Motion carried unanimously.** The meeting adjourned at 12:43 PM.

Respectfully submitted,

Charles K. Brown Jr.
Recorder pro tem

REVIEWED AND APPROVED BY COMMITTEE: October 15, 2019