



## **BOARD OF HEALTH**

### **SEPTEMBER 16, 2021, MEETING MINUTES**

**A. CALL TO ORDER.** Chairman Patricia Checko called the meeting to order at 6:34 P.M. via zoom and telephone.

**Present:** Patricia Checko, Chairman (via Zoom)  
Charles K Brown Jr., Secretary-Treasurer/Director of Health  
Ann Marie Diloreto (via telephone)  
Dianne Doot (via zoom)  
Barbara Gilbert (via zoom)  
Deborah Henault (via zoom)  
Ray Jarema (via zoom call)  
Judy Sartucci (via zoom)  
David Wemett (via zoom)  
Roy Zartarian (via zoom)

**Excused:** Lecia Paonessa

**Absent:** Jerilyn Nagel and Marti Stiglich

**Quorum present.** No one

**Meeting notice posted:** September 14, 2021.

**Staff Present:** No one

**B. PUBLIC FORUM –** No one

**C. ADOPTION OF MEETING AGENDA –**

**MOTION** by Gilbert, seconded by Henault to approve the agenda as posted.  
**Motion carried unanimously.**

**D. APPROVAL OF MINUTES –**

**1. Record of Votes and Minutes of June 17, 2021, Board meeting**

**MOTION** by Gilbert, seconded by Henault to approve the Record of Votes of the June 17, 2021, regular Board meeting as posted. **Motion carried unanimously.**

**MOTION** by Sartucci, seconded by Zartarian to approve the Minutes of the June 17, 2021, regular Board meeting as posted with a minor change. **Motion carried unanimously.**

## **E. OFFICER AND STAFF REPORTS –**

### **1. Chairman’s Report –** Chairman Checko reported:

- Working on Brown’s performance evaluation. Congratulations to Brown for the press coverage on the 25<sup>th</sup> year anniversary.
- Everything is still COVID-19 today

### **2. Director Health and Staff –** Brown highlighted the following:

- Planning and advertising for flu clinics. All clinics will be drive-thru this year as a safety precaution. Registration will be online to allow us to spread out cars and not cause traffic issues as occurred last year in some locations. 500 appointments so far. Town employees have yet to register.
- Walking competition is underway with all four towns and the district is participating.
- Temporary events are increasing as summer progresses. First round interviews for Environmental Health position have been conducted this week. Few promising candidates, starting from scratch again is likely.
- Administrative staff is supporting planning for flu clinics with advertising and mailings. Preparation for audit of FY 2020-2021 is coming.

**MOTION** by Doot, seconded by Wemett to accept the monthly report of the Director of Health dated September 16, 2021, as presented. **Motion carried unanimously.**

## **F. COMMITTEE REPORTS -**

- 1. Governance Committee –** Long term issues on different paths to accreditation. Next meeting is October 18, 2021.
- 2. Human Resources Committee –** Will be working on job specs for epidemiologist and public nurse. Next meeting is October 13, 2021.
- 3. Finance Committee –** Still in the black. Next meeting is October 19, 2021.
- 4. Nominations Committee –** Diloreto to report on G.2.

## **G. NEW BUSINESS**

- 1. Update on COVID-19- .**

- Staff have been keeping up with information from CDC and CT Department of Public Health for over a year. Currently 9436 confirmed and probable cases in the district; 2003 in Rocky Hill, 3007 in Newington, 1741 in Berlin and 2685 in Wethersfield. 308 deaths in the district; 127 in Rocky Hill, 103 in Newington, 38 in Berlin and 40 in Wethersfield.
- Towns beginning of the school year. Met with all school superintendents to discuss information from the health district and recommendations. 100% in school, discussed testing limitations and mask policy for the future.
- Private schools are posing a particular issue with mask mandate. Claiming masks are a “parents’ choice”. NOV (notice of violation) issued in our district but very little can be done short of fining for violations.
- Volunteers are continuing our contact tracing. Over 10,000 cases and contacts have been tracked using the state system since May 20<sup>th</sup>. Number of cases have been increasing slightly and leveling off in the last month.

**2. Election of Officers** – Diloreto asked for a motion to move the slate forward.

**MOTION** by Ann Marie, seconded by Doot to move the election slate forward.  
 Chairman – Patricia Checko  
 Vice-Chairman – Barbara Gilbert  
 Member at Large - Deborah Henault and Marti Stiglich

**Motion carried unanimously.**

**MOTION** by Sartucci, seconded by Wemett to have Brown as the Board’s Secretary-Treasurer preside over the annual election of the officers and member-at-large position. **Motion carried unanimously.**

**MOTION** by Wemett, seconded by Sartucci to close nominations for the Chairman position.

Checko unanimously elected as chairman.

**MOTION** by Wemett, seconded by Henault to close nominations for the Vice-Chairman position.

Gilbert unanimously elected as vice-chairman.

**MOTION** by Wemett, seconded by Sartucci to close nominations for the Member-at-large position.

Votes for member-at-large position:

Henault - 9- Checko, Diloreto, Doot, Gilbert, Henault, Jarema, Sartucci,  
Wemett and Zartarian.

Stiglich - 0

Henault elected as member-at-large.

**H. Next meeting** – October 21, 2021, 6:30 PM, CCHD Offices in Rocky Hill, CT

**I. ADJOURNMENT –**

**MOTION** by Gilbert, seconded by Wemett to adjourn. **Motion carried unanimously.**

Respectfully submitted,

Charles K. Brown, Jr., MPH  
Secretary-Treasurer

REVIEWED AND APPROVED BY BOARD: October 21, 2021