



**BOARD OF HEALTH
FINANCE COMMITTEE
September 15, 2020 Meeting
MINUTES**

A. CALL TO ORDER AND ATTENDANCE

Deborah Henault, the Chair of Finance called the meeting to order via call at 12:15 PM in the Director's Office of CCHD in Rocky Hill, CT.

Present: Charles Brown, Patricia Checko (Zoom), Kevin Borrup (Zoom), and Deborah Henault (Zoom).

Excused: Barbara Gilbert **Quorum present.**

Date meeting notice posted: September 14, 2020

Staff: none

B. PUBLIC FORUM – no one from the public was present.

C. ADOPTION OF AGENDA

A MOTION was made by Checko, seconded by Borrup to accept the agenda as presented. **Motion carried unanimously.**

D. APPROVAL OF RECORD OF MINUTES

A MOTION was made by Borrup, seconded by Checko to approve the minutes of August 25, 2020 Committee meeting. **Motion carried unanimously.**

E. UNFINISHED BUSINESS

None

F. NEW BUSINESS

1. June 2020 Financial Statement Review

- Brown reviewed the monthly financial reports for FY 2019-2020 through June 30, 2020 and answered and clarified issues for the Committee about various line items.

A MOTION was made by Gilbert, seconded by Henault to accept the financial statements through June 30, 2020. **Motion carried unanimously**

2. August 2020 Financial Statement Review

- Brown reviewed the monthly financial reports for FY 2019-2020 through August 31, 2020 and answered and clarified issues for the Committee about various line items.

A MOTION was made by Borrup, seconded by Checko to accept the financial statements through August 31, 2020. **Motion carried unanimously**

CCHD FINANCE COMMITTEE
September 15, 2020 Meeting
Page 2

G. NEXT MEETING

1. The Finance Committee will meet on October 13, 2020 at 12:00 PM in the CCHD offices in Rocky Hill and via teleconference.
2. Agenda:
 - a. Monthly financial statements

H. ADJOURNMENT

A MOTION was made by Gilbert, seconded by Borrup to adjourn. **Motion carried unanimously.** The meeting adjourned at 12:31 PM.

Respectfully submitted,

Charles K. Brown Jr.
Recorder pro tem

REVIEWED AND APPROVED BY COMMITTEE: