



BOARD OF HEALTH HUMAN RESOURCES COMMITTEE

September 14, 2022 Meeting

MINUTES

A. CALL TO ORDER AND ATTENDANCE

Chairman Marti Stiglich called the meeting to order at 3:03 PM in the offices of CCHD in Rocky Hill, CT and via conference call.

Present: Marti Stiglich(call-in), Patricia Checko (call-in), Judy Sartucci (call-in), Ray Jarema(call-in), Roy Zartarian(call-in Joined at 305pm) and Charles Brown

Excused: Quorum present.

Date meeting notice posted: September 13, 2022

Staff: none

B. PUBLIC FORUM – no one from the public was present or on zoom.

C. ADOPTION OF AGENDA

MOTION was made by Checko, seconded by Sartucci to accept the agenda. **Motion carried unanimously.**

D. APPROVAL OF RECORD OF MINUTES

MOTION was made by, Checko seconded by Sartucci to approve the minutes of August 10, 2022 Committee meeting. **Motion carried.** Jarema abstained.

E. UNFINISHED BUSINESS

1. Hiring Update

- Brown reported that recruitment and advertising for Environmental Health Positions continue. A viable applicant submitted application and will be followed up with soon for the Supervising Sanitarian position. The Environmental Health Inspector position has gotten some applicants but none with food service experience.

2. Wellness Policy

- Brown reviewed the revisions to the Agency Wellness policy suggested by the attorney with the committee. Committee members reviewed the notes and recommended the comments for inclusion.
- **MOTION** was made by, Checko seconded by Sartucci to recommend the Wellness Policy be sent to the Board for approval. **Motion carried unanimously.**

F. NEW BUSINESS- None

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G. NEXT MEETING

1. The Human Resources Committee will meet on Wednesday, October 12, 2022 at 3:00 PM in the CCHD offices in Rocky Hill and via teleconference.
2. Future Topics for Agenda
 - a. Hiring update
 - b. Juneteenth Holiday

H. ADJOURNMENT

MOTION was made by Jarema, seconded by Sartucci to adjourn. **Motion carried unanimously.** The meeting adjourned at 3:28 PM.

Respectfully submitted,

Charles K. Brown Jr.
Recorder pro tem

REVIEWED AND APPROVED BY COMMITTEE: