



BOARD OF HEALTH

AUGUST 18, 2022, MEETING MINUTES

A. CALL TO ORDER. Chairman Patricia Checko called the meeting to order at 6:33 P.M. via zoom and telephone.

Present: Patricia Checko, Chairman (via Zoom)
Charles K Brown Jr., Secretary-Treasurer/Director of Health
Ann Marie Diloreto (via telephone)
Dianne Doot (via zoom)
Barbara Gilbert (via zoom)
Deborah Henault (via zoom)
Ray Jarema (via telephone)
Jerilyn Nagel (via zoom)
Marty Stiglich (via telephone)
David Wemett (via zoom)
Roy Zartarian (via zoom)

Excused: Lecia Paonessa and Judith Sartucci

Absent:

Quorum present. Yes

Meeting notice posted: August 17, 2022.

Staff Present: No one

B. PUBLIC FORUM – Yes

C. ADOPTION OF MEETING AGENDA –

D. MOTION by Checko, seconded by Stiglich to approve the agenda as amended by moving G1. Acceptance of June Public Hearing minutes to D2. **Motion carried unanimously.**

E. APPROVAL OF MINUTES –

1. **Record of Votes and Minutes for June 16, 2022, Board meeting-**

MOTION by Gilbert, seconded by Wemett to approve the Record of Votes of the June 16, 2022, Board meeting. Approved: Checko, Diloreto, Doot, Gilbert, Henault, Jarema, Nagel, Stiglich and Wemett. Opposed: No one. Abstained: Zartarian **Motion carried.**

MOTION by Gilbert, seconded by Stiglich to approve the Minutes of the June 16, 2022, Board meeting. Approved: Checko, Diloreto, Doot, Gilbert, Henault, Jarema, Nagel, Stiglich and Wemett. Opposed: No one. Abstained: Zartarian
Motion carried.

2. Public hearing minutes for June 16, 2022-

MOTION by Gilbert, seconded by Henault to approve the Public Hearing Minutes of the June 16, 2022, meeting. Approved: Checko, Diloreto, Doot, Gilbert, Henault, Jarema, Nagel, Stiglich and Wemett. Opposed: No one. Abstained: Zartarian
Motion carried.

F. OFFICER AND STAFF REPORTS –

1. Chairman’s Report –

- Checko reported that the press is trying to make monkeypox as big of a thing as COVID-19. There is plenty of vaccine available.
- CDC is planning to reorganize the agency amid rising criticism of its response to the coronavirus pandemic.
- It is getting more difficult to hire Registered Sanitarians and Health Inspectors to fill our open positions. The state is not able to certify more people since they have limited resources. Most health districts are struggling with filling open positions noting that there are less people going into the field.

2. Director of Health and Staff –

- Flu planning is moving forward-Thanks to Johnathan Butler. Seven clinics planned for October -4 indoor, 2 drive-thru 1 family clinic. We will be offering limited amount of High-Dose vaccine, in addition to our normal quadrivalent vaccine. Appointment based system to assure social distancing through controlled flow of patients. Luis has been working with Mica developers to create appointment system for flu clinics and clinical services.
- Clinical Health Services is working on integrating Mica EHR system with CT DPH systems. Found potential office space. ELC2 contact to be finalized before entering into agreement. Now it has shifted to test and treat model with on-site and mobile testing capability. Luis has done an outstanding job in working with broker to find the right space at the right price. Signing non-binding letter of intent for RH space.
- COIN (Community Outreach Intern Network) Proposal- Substance abuse staff have worked to develop a formalization of the job shadowing provision of our Student Intern Policy. This is being evaluated by DMHAS as a potential pilot for other

agencies in the state and will provide valuable experience for “field” recovery coaches based on their participation.

- Environmental Health recruitment continues for EH Inspector and supervising Sanitarian, not many viable applicants.
- Administrative staff continues to work on license renewal. Grants and budget closing activities being finalized along with many HR issues and IT problems. Thanks to Cheryl for being our “monkey in the middle” of many programs and projects.
- DOH, CHA/CHIP/Strategic Planning- Community perception survey has been launched. So far 172 people have completed but target is 1000. Need board members to use your networks to get this out. So far, we have seen mental health and climate change rise as issues.

MOTION by Stiglich, seconded by Doot to accept the monthly report of the Director of Health dated August 18, 2022, as presented. **Motion carried unanimously.**

G. COMMITTEE REPORTS -

1. **Finance Committee** – Next meeting is September 13, 2022.

MOTION by Finance Committee to accept the recommendation for Brown to offer a sign on bonus of 5% of salary paid to a viable employee under Brown’s terms. **Motion carried unanimously.**

2. **Human Resources Committee** – Revised Supervisor Sanitarian job description. Next meeting is September 14, 2022.

MOTION by Human Resource Committee to accept the recommendation to revise the Supervising Sanitarian job description to raise the experience level with a bachelor’s degree to 9 years and with a masters degree to 7 years. **Motion carried unanimously.**

3. **Governance Committee** – Nothing to report. Next meeting is September 12, 2022.

H. NEW BUSINESS-

1. **Return to in-person CCHD meetings-** Starting next month meetings will be back at the health district, if anyone feels uncomfortable there will still be an option to call in.
2. **Nomination and Election of Board officers for 2022-2023-** It’s time for nominations and election of Board officers. If any board members would like to be on a committee or Board officer, please see Ann Marie Diloreto or David Wemett by September 9th.

3. COVID-19 Update –

- Staff have been keeping up with information from CDC and CT Department of Public Health for over 2 years now. Currently over 22,284 confirmed and probable cases in the district (17,893 in November); 4572 in Rocky Hill, 7115 in Newington, 4314 in Berlin and 6283 in Wethersfield. 401 deaths in the district; (6 additional deaths since last report) 152 in Rocky Hill, 139 in Newington, 53 in Berlin and 57 in Wethersfield.
- Towns continuing to monitor situation. No outstanding restrictions at the town level.
- Volunteers are continuing our case investigations. Over 25,108 cases and contacts have been tracked using the state system since May 20th, 2021. Health education is still the focus of calls at this point and education for self-tracing and notification.
- Guidance is changed and quarantine not required if asymptomatic.

Monkeypox –

- CCHD has had 2 cases and 2 contacts to follow up monitoring. Public health nurse is taking the lead on case interviews and follow-up monitoring
- Education and awareness activities have included outreach to hotels and motels. Housekeeping staff at risk for potential contact with soiled linens. Distribute pamphlets and PPE to motels.
- CCHD Monkeypox resource page great source of information.

I. Next Meeting – September 15, 2022, 6:30 PM, CCHD Offices in Rocky Hill, CT.

J. ADJOURNMENT –

MOTION by Stiglich, seconded by Nagel to adjourn. **Motion carried unanimously.**

Respectfully submitted,

Charles K. Brown, Jr., MPH
Secretary-Treasurer

REVIEWED AND APPROVED BY BOARD: September 15, 2022