



**BOARD OF HEALTH  
FINANCE COMMITTEE  
August 16, 2022 Meeting  
MINUTES**

**A. CALL TO ORDER AND ATTENDANCE**

Deborah Henault, the Committee Chair called the meeting to order via call at 12:03 PM in the Director's office of CCHD in Rocky Hill, CT.

**Present:** Charles Brown, Patricia Checko (via Zoom), Deb Henault (via Zoom) and Barbara Gilbert (via Zoom)

**Excused:** Jeri Nagel **Quorum present.**

**Date meeting notice posted** August 15, 2022

**Staff:** none

**B. PUBLIC FORUM** – no one from the public was present.

**C. ADOPTION OF AGENDA**

**A MOTION** was made by Checko, seconded by Gilbert to accept the agenda as presented. **Motion carried unanimously.**

**D. APPROVAL OF RECORD OF MINUTES**

**MOTION** was made by Gilbert, seconded by Checko to approve the minutes of June 14, 2022. **Motion carried.**

**E. New Business**

**1. Discussion of Hiring Bonuses**

- Brown reported on difficulty with getting applicants for Environmental Health positions. Human Resources Committee recommended using hiring bonuses as a means to attract viable candidates.
- **Motion** was made by Gilbert to authorize a 5% signing bonus for open EH positions, Checko seconded. Director of Health has discretion for disposition of bonuses. **Motion carried unanimously.**

**F. UNFINISHED BUSINESS**

**1. June 2022 Financial Statement Review**

- Brown reported the monthly financial reports for FY 2021-2022 through June 30, 2022 and answered any questions from committee members. **Motion** was made by Checko, seconded by Henault to approve the Financial statements for June 2022. **Motion Carried.**

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**2. NEXT MEETING**

1. The Finance Committee will meet on September 13, 2022 at 12:00 PM in the CCHD offices in Rocky Hill and via teleconference.
2. Agenda:
  - a. Monthly financial statements

**G. ADJOURNMENT**

**A MOTION** was made by Gilbert, seconded by Checko to adjourn. **Motion carried unanimously.** The meeting adjourned at 12:39 PM.

Respectfully submitted,

Charles K. Brown Jr.

Recorder pro tem

**REVIEWED AND APPROVED BY COMMITTEE: September 13, 2022**