



BOARD OF HEALTH

JULY 16, 2020 MEETING MINUTES

A. CALL TO ORDER. Chairman Patricia Checko called the meeting to order at 6:30 P.M. at 2080 Silas Deane Highway, Rocky Hill, CT.

Present: Patricia Checko, Chairman
Charles K Brown Jr., Secretary-Treasurer/Director of Health
Kevin Borrup (via zoom call)
Ann Marie Diloreto (via conference call)
Barbara Gilbert (via zoom call)
Deborah Henault (via zoom)
Ray Jarema (via conference call)
Lecia Paonessa (via conference call)
Judy Sartucci (via zoom)
Marti Stiglich (via conference call)
Roy Zartarian (via zoom)

Absent: David Wemett

Quorum present.

Meeting notice posted: July 9, 2020

Staff Present: Jane Knotek

B. PUBLIC FORUM – no one from public was present.

C. ADOPTION OF MEETING AGENDA –

MOTION by Borrup, seconded by Jarema to approve the agenda as posted.
Motion carried unanimously.

D. APPROVAL OF MINUTES –

1. Record of Votes and Minutes of June 18, 2020 Board meeting

MOTION by Sartucci, seconded by Jarema to approve the record of votes of the June 18, 2020 regular Board meeting as posted. Approved: Checko, Diloreto, Henault, Jarema, Paonessa, Sartucci, Stiglich, and Zartarian. Opposed: No one. Abstained: Borrup and Gilbert **Motion carried.**

MOTION by Sartucci, seconded by Henault to approve the minutes of the June 18, 2020 as amended with minor changes. Approved: Checko, Diloreto, Henault, Jarema, Paonessa, Sartucci, Stiglich, and Zartarian. Opposed: No one. Abstained: Borrup and Gilbert **Motion carried.**

E. OFFICER AND STAFF REPORTS –

1. Chairman’s Report –

- Checko is waiting on Wethersfield and Newington for new appointments of the board to be appointed. She has spoken to mayors.
- Checko discussed the issues regarding the pandemic, contact tracing, working with the towns and state regarding reopening of phase 3 and the schools and the per capita decrease of 8.5%.
- Brown discussed he was interviewed by NBC 30 about the per capita decrease along with Ledge Light Health District. Money coming into the state is not being passed down to Health Departments however expectations have increased. Brown quoted “we’ve reached the point of crises to where the lack of funding for basic infrastructure is absurd.” There was much discussion about these topics.
- Checko suggested a letter be written stating our position about the per capita rate. Gilbert suggested it be sent to all Senators and Representatives in our district.

MOTION by Gilbert seconded by Sartucci to authorize the Director of Health to prepare a strong letter to express our concerns to the state regarding funding for Local Health Departments. **Motion carried unanimously.**

2. Director of Health and Staff – Brown highlighted the following:

- Starting to reengage Opioid committee members to determine how we can provide support to community members during pandemic.
- Plans for Drive-Thru Flu Clinics are advancing. Working with towns to identify sites within each town.
- Environmental Health staff did a great job on NBC 30 showing a little of how they perform their tasks during a pandemic.
- Complaints have taken up considerable time for field staff; most are mask related.
- Cheryl Kissinger is doing an outstanding job with closing out the 2019-20 fiscal year and staying on top of expenses related to emergency response.
- Interviewed many times recently on issues pertaining to funding Local Health Districts, contact tracing and general Environmental Protection response.

MOTION by Henault, seconded by Borrup to accept the monthly report of the Director of Health dated July 16, 2020 as presented. **Motion carried unanimously.**

F. COMMITTEE REPORTS

- 1. Governance Committee** – Sanitary code was distributed and discussed. Committee agreed to review remainder of document and forward comments for discussion at next committee meeting. Next meeting is August 10, 2020.
- 2. Finance Committee** – No meeting. Next meeting is August 18, 2020.
- 3. Human Resources Committee** – No report. Next meeting is August 12, 2020.

G. NEW BUSINESS

- 1. COVID-19 Update-**
 - Staff have been keeping up with information from CDC and CT Department of Public Health since December. Currently 1252 confirmed cases in the district; 424 in Rocky Hill, 405 in Newington, 169 in Berlin and 254 in Wethersfield. 171 deaths in the district; 93 in Rocky Hill, 50 in Newington, 17 in Berlin and 11 in Wethersfield.
 - All towns are completing plan for opening their schools, options for in-school, virtual and hybrid are being developed. Plans are due back to State Department of Education by July 24, 2020.
 - Volunteers are still becoming familiar with contact tracing software. Training materials on state system and local protocols are developed. Working with State on phone app to disguise number as CCHD, deployed but there have been issues as the caller ID is not what was advertised yet.

H. NEXT MEETING – August 20, 2020, 6:30 PM, CCHD Offices in Rocky Hill, CT

I. ADJOURNMENT –

MOTION by Zartarian, seconded by Paonessa to adjourn. **Motion carried unanimously.**

Respectfully submitted,

Charles K. Brown, Jr., MPH

Secretary-Treasurer

REVIEWED AND APPROVED BY BOARD: August 27, 2020