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PUBLIC HEALTH for BERLIN, NEWINGTON, ROCKY HILL, & WETHERSFIELD

BOARD OF HEALTH GOVERNANCE COMMITTEE

July 13, 2020

Meeting Minutes

- I. **CALL TO ORDER.** Pat Checko chaired this meeting. She called the meeting to order at 6:30 PM in the Conference Room of the Central Connecticut Health District in Rocky Hill, CT.
Present: Pat Checko, Charles Brown (Director of Health), Lecia Paonessa and Judith Sartucci.
Excused: None Quorum present.
Staff present: None
Notice posted: July 10, 2020
- II. **PUBLIC FORUM:** no one from the public was present.
- III. **APPROVAL OF AGENDA**
A MOTION was made by Sartucci and seconded by Paonessa to approve the agenda as presented. **MOTION CARRIED UNANIMOUSLY.**
- IV. **APPROVAL OF MINUTES**
A MOTION was made by Sartucci, seconded by Paonessa, to approve the minutes of the March 9, 2020 Committee meeting with minor technical changes. **MOTION CARRIED.**
- V. **UNFINISHED BUSINESS-**
 1. **CHA and Strategic Plan update**
 - Brown reported intern, Karim Ba, had completed the gathering of demographic and health data on district towns. He transferred collected data and visuals. Brown and Checko will meet when pandemic activities permit to discuss how to address any issues with data gaps.

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VI. NEW BUSINESS.

1. Sanitary Code Review Process

- Brown and Checko reviewed current draft with Supervising Sanitarian to answer any lingering questions left for agency determination.
- Governance committee began review and provided comments on the preamble and Chapter 1 General Provisions. Committee agreed to review remainder of document and forward comments, in writing, for discussion at next committee meeting.
- Staff will incorporate comments and, with concurrence of committee, forward to Board for consideration.
- Sartucci suggested adding informational sessions for both Board members and the regulated community prior to scheduling a public hearing and final vote of the Board.

VII. NEXT MEETING DATE

- August 10th at 6:30pm at the CCHD Offices at in Rocky Hill
- Future Topics
 - Sanitary Code Review
 - Conflict of Interest Statement
 - PHAB measures and policy issues

VIII. ADJOURNMENT

A MOTION was made by Paonessa, seconded by Sartucci to adjourn. **MOTION CARRIED UNANIMOUSLY.** Meeting adjourned at 8:08PM.

Respectfully submitted,

Charles K. Brown, Jr.

Recorder pro tem

REVIEWED AND APPROVED BY COMMITTEE: August 10, 2020