



BOARD OF HEALTH

JUNE 16, 2022, MEETING MINUTES

A. CALL TO ORDER. Chairman Patricia Checko called the meeting to order at 6:28 P.M. via zoom and telephone.

Present: Patricia Checko, Chairman (via Zoom)
Charles K Brown Jr., Secretary-Treasurer/Director of Health
Ann Marie Diloreto (via telephone)
Barbara Gilbert (via zoom)
Deborah Henault (via zoom)
Ray Jarema (via telephone)
Jerilyn Nagel (via zoom)
Lecia Paonessa (via zoom)
Judith Sartucci (via zoom)
Marty Stiglich (via telephone)

Excused: Roy Zartarian

Absent: Dianne Doot and David Wemett

Quorum present. No one

Meeting notice posted: June 14, 2022.

Staff Present: No one

B. PUBLIC FORUM – Yes

C. ADOPTION OF MEETING AGENDA –

MOTION by Sartucci, seconded by Paonessa to approve the agenda as posted.
Motion carried unanimously.

D. APPROVAL OF MINUTES –

1. Record of Votes and Minutes for May 19, 2022, Board meeting

MOTION by Diloreto, seconded by Stiglich to approve the Record of Votes of the May 19, 2022, Board meeting. Approved: Checko, Diloreto, Henault, Jarema, Nagel, Paonessa, Sartucci and Stiglich. Opposed: No one. Abstained: Gilbert
Motion carried.

MOTION by Sartucci, seconded by Paonessa to approve the Minutes of the May 19, 2022, Board meeting. Approved: Checko, Diloreto, Henault, Jarema, Nagel, Paonessa, Sartucci and Stiglich. Opposed: No one. Abstained: Gilbert **Motion carried.**

E. OFFICER AND STAFF REPORTS –

1. **Chairman’s Report** – Checko reported that re-appointments were made for Judy Sartucci, Barbara Gilbert, Ann Marie Diloreto and Lecia Paonessa, just waiting on Newington.

Checko met with the Strategic Plan Team, and everyone should have completed the survey. Comments and answers are important.

2. **Director of Health and Staff –**

- Walking competition is underway, and 373 participants signed up. One town won both awards to be announced on Friday.
- Johnathan and crew completed COVID-19 booster clinics. Four clinics for 163 vaccinations.
- Clinical Health Services – Working on integrating Mica EHR system with CT DPH CT Wiz system.
- Found potential office space but need to wait for ELC2 contract to be finalized before entering into agreement. ELC2 took major changes with not allowing for vaccination support. Now we have shifted to test and treat model with on-site and mobile testing capability.
- Environmental Health – Union contract negotiations are complete and is submitted to the state.
- Recruitment continues for EH inspector and Supervising Sanitarian, not many applicants so far.
- Administrative staff has been working on food service establishment licenses being renewed. Grants and budget closing activities being finalized prior to change in Fiscal Year.

MOTION by Gilbert, seconded by Henault to accept the monthly report of the Director of Health dated June 16, 2022, as presented. **Motion carried unanimously.**

F. COMMITTEE REPORTS -

1. **Governance Committee** – Brown shared about his meeting with Cross Sector Consulting (CSC), Mark Nickel who discussed project and timeline. Brown discussed the staff/board survey that was sent out. Will be doing more surveys in the future. Will finish the strategic plan by January 2023. Will continue to meet with CSC every two weeks. CSC will continue to work with the Governance Committee. Next meeting is July 11, 2022.

2. **Human Resources Committee** – Nothing to report. Next meeting is July 13, 2022.
3. **Finance Committee** – Nothing to report. Next meeting is July 19, 2022.

G. NEW BUSINESS-

1. **Review of Public Hearing on Proposed budget and fee schedule as pertains to the FY 2022-2023 budget and adoption of budget-**
Henault gave an overview of the public hearing meeting. Brown gave an overview of the budget. Fee schedule was not changed.

MOTION by Gilbert, seconded by Sartucci to adopt the FY 2022-2023 fee schedule. **Motion carried unanimously.**

MOTION by Gilbert, seconded by Sartucci to adopt the FY 2022-2023 budget. **Motion carried unanimously.**

2. COVID-19 Update –

- Staff have been keeping up with information from CDC and CT Department of Public Health for over 2 years now. Currently over 20,000 confirmed and probable cases in the district; 4294 in Rocky Hill, 6713 in Newington, 4074 in Berlin and 5927 in Wethersfield. 395 deaths in the district; 150 in Rocky Hill, 138 in Newington, 52 in Berlin and 55 in Wethersfield.
- Towns continuing to monitor situation. No outstanding restrictions at the town level except in Newington.
- Volunteers are continuing our case investigations. Over 10000 cases and contacts have been tracked using the state system since May 20th, 2021. Health education is still the focus of calls at this point and education for self-tracing and notification.

H. Next Meeting – August 18, 2022, 6:30 PM, CCHD Offices in Rocky Hill, CT. July meeting is cancelled.

I. ADJOURNMENT –

MOTION by Gilbert, seconded by Stiglich to adjourn. **Motion carried unanimously.**

Respectfully submitted,

Charles K. Brown, Jr., MPH
Secretary-Treasurer

REVIEWED AND APPROVED BY BOARD: August 18, 2022