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PUBLIC HEALTH for BERLIN, NEWINGTON, ROCKY HILL, & WETHERSFIELD

## **BOARD OF HEALTH GOVERNANCE COMMITTEE**

**June 13, 2022**

### **Meeting Minutes**

- I. CALL TO ORDER.** Pat Checko chaired this meeting and called it to order at 6:30 PM in the Director's office of the Central Connecticut Health District in Rocky Hill, CT. **Present:** Pat Checko (via zoom); Charles Brown, Director of Health; Lecia Paonessa (via zoom), Diane Doot (via Zoom) and Judith Sartucci (via zoom).

**Excused: None**                      **Quorum present.**

**Staff present:** None

**Notice posted:** May 6, 2022

- II. PUBLIC FORUM:** Mark Nickel from Cross Sector Consulting on Zoom.

**III. APPROVAL OF AGENDA**

**A MOTION** by Doot, seconded by Sartucci to approve the agenda as presented.  
**MOTION CARRIED UNANIMOUSLY.**

**IV. APPROVAL OF MINUTES**

**A MOTION** by Sartucci, seconded by Paonessa to approve the minutes of the May 9, 2022, Governance Committee meeting with changes suggested by Sartucci to add Checko as speaker for two agenda items and add Appointments to minutes. **MOTION CARRIED UNANIMOUSLY.**

**V. UNFINISHED BUSINESS-**

1. Brown shared about meeting with Cross Sector Consulting. Mark Nickel from CSC discussed project and timeline. He reviewed document that detailed process for data review, gap analysis, board and staff engagement, town leader outreach and report production.
2. Sartucci asked about terminology related to the health assessment as she wanted to be consistent in discussions with town officials and board members.

**VI. NEW BUSINESS.**

**1. Board Development**

- Checko and Brown reported on changes to the Ten Essential Public Health Services and the need for training on the revisions and how they affected agency plans for the future.
- Sartucci asked that documents concerning the services be shared with Governance prior to the next meeting.

**VII. NEXT MEETING DATE**

- July 11, 2022, at 6:30pm at the CCHD Office in Rocky Hill and via Zoom.

**VIII. ADJOURNMENT**

**A MOTION** by Paonessa, seconded by Doot to adjourn.

**MOTION CARRIED UNANIMOUSLY.** Meeting adjourned at 7:32 PM.

Respectfully submitted,

Charles K. Brown Jr.  
Recorder pro tem

REVIEWED AND APPROVED BY COMMITTEE: August 8, 2022