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PUBLIC HEALTH for BERLIN, NEWINGTON, ROCKY HILL, & WETHERSFIELD

## **BOARD OF HEALTH GOVERNANCE COMMITTEE**

**May 9, 2022**

### **Meeting Minutes**

- I. CALL TO ORDER.** Pat Checko chaired this meeting and called it to order at 6:28 PM in the Director's office of the Central Connecticut Health District in Rocky Hill, CT. **Present:** Pat Checko (via zoom); Charles Brown, Director of Health; Lecia Paonessa (via zoom), Diane Doot (via Zoom) and Judith Sartucci (via zoom).

**Excused: None**                      **Quorum present.**

**Staff present:** None

**Notice posted:** May 6, 2022

- II. PUBLIC FORUM:** no one from the public was present either in person or on Zoom.
- III. APPROVAL OF AGENDA**  
**A MOTION** by Paonessa, seconded by Sartucci to approve the agenda with the addition of updates on the legislative session and Board appointments. **MOTION CARRIED UNANIMOUSLY.**
- IV. APPROVAL OF MINUTES**  
**A MOTION** by Doot, seconded by Sartucci to approve the minutes of the April 6, 2022, Governance Committee meeting. **MOTION CARRIED UNANIMOUSLY.**
- V. UNFINISHED BUSINESS-**  
Discussion of Selection of a Strategic Planning Contractor
1. Brown shared about meeting with Cross Sector Consulting. Mark Nickel from CSC met with Checko and Brown to discuss project and timeline. They reviewed process for data review, gap analysis, board and staff engagement, town leader outreach and report production.
  2. Sartucci requested a copy of workplan and asked if they were aware of PHAB documentation requirements. Brown stated they were aware of PHAB and he would share outline of workplan with committee.

**VI. NEW BUSINESS.**

**1. Legislative session update – Pat Checko**

- Big issue Children and Mental Health
- Narcan in schools
- Training about adolescent screening and local health departments
  - More to follow on this
- Opioid advisory committee on use of settlement funds
- Food donation bill speaking to Class 3 and 4s
- All vaccination into immunization registry system
  - Broaden access to LHDs
- Budget cut for local health per capita line item

**2. Board Appointments – Pat Checko**

- Rocky Hill has 2 appointments this year
- Newington has 1 appointment plus an unfilled position from 2021
- Berlin has 1 appointment
- Wethersfield has 1 appointment
  - Members want to be re-appointed
  - Checko will be sending letters out to engage
  - Sartucci asked if summary letter of board responsibilities was being sent and Checko affirmed it was.

**3. Board Development**

- Sartucci requested and made a motion, and Paonessa seconded, to add Board development to the agenda. **Motion passed unanimously.**
- She suggested sharing program information from the staff to the Board.  
Examples:
  - Immunization presentation from Pantoja and Clinical Services
  - CCHD Role in dealing with opioid crisis and update on the grant.

**VII. NEXT MEETING DATE**

- June 13, 2022 (TBD), at 6:30pm at the CCHD Office in Rocky Hill and via Zoom.

**VIII. ADJOURNMENT**

**A MOTION** by Paonessa, seconded by Sartucci to adjourn.

**MOTION CARRIED UNANIMOUSLY.** Meeting adjourned at 6:53 PM.

Respectfully submitted,

Charles K. Brown Jr.  
Recorder pro tem