



BOARD OF HEALTH

MAY 20, 2021 MEETING MINUTES

A. CALL TO ORDER. Chairman Patricia Checko called the meeting to order at 6:32 P.M. via zoom and telephone.

Present: Patricia Checko, Chairman (via Zoom)
Charles K Brown Jr., Secretary-Treasurer/Director of Health
Kevin Borrup (via zoom arr. 6:31 pm)
Ann Marie Diloreto (via conference call)
Dianne Doot (via zoom)
Barbara Gilbert (via zoom)
Deborah Henault (via zoom)
Ray Jarema (via conference call)
Lecia Paonessa (via zoom)
Judy Sartucci (via zoom)
Marti Stiglich (via conference call)
David Wemett (via zoom)
Roy Zartarian (via zoom)

Absent: Jerilyn Nagel

Quorum present. No one

Meeting notice posted: May 20, 2021.

Staff Present: No one

B. PUBLIC FORUM – No one

C. ADOPTION OF MEETING AGENDA –

MOTION by Doot, seconded by Wemett to approve the agenda as amended by adding D.2 approval of public hearing minutes for the sanitary code and budget hearing, and add G.2 Executive Session to discuss personnel matters. **Motion carried unanimously.**

D. APPROVAL OF MINUTES –

1. Record of Votes and Minutes of April 15, 2021, Board meeting

MOTION by Gilbert, seconded by Zartarian to approve the Minutes of the April 15, 2021 regular Board meeting as posted. Approved: Borrup, Checko, Diloreto, Gilbert, Henault, Jarema, Paonessa, Sartucci, Stiglich, Wemett and Zartarian. Opposed: No one. Abstained: Doot. **Motion carried.**

MOTION by Henault, seconded by Jarema to approve the Record of Votes of the April 15, 2021 regular Board meeting as posted. Approved: Borrup, Checko, Diloreto, Gilbert, Henault, Jarema, Paonessa, Sartucci, Stiglich, Wemett and Zartarian. Opposed: No one. Abstained: Doot. **Motion carried.**

2. Minutes for Public hearing for the sanitary code and budget.

MOTION by Henault, seconded by Jarema to accept the minutes of the public hearing for the sanitary code. **Motion carried unanimously.**

MOTION by Henault, seconded by Jarema to accept the minutes of the budget hearing. **Motion carried unanimously.**

E. OFFICER AND STAFF REPORTS –

1. Chairman’s Report – Chairman Checko reported:

June Central CT Health District will be celebrating our 25th anniversary.

Three people will have terms expiring at the end of June. Checko contacted them, and stated letters went out to mayors and respected parties.

Legislative bills:

- SB1 mental health parity bill has passed.
- Vaccine bill to remove the religious exemption has passed and will take effect in 2022. Already in litigation.
- Racism as a public health crisis has passed, 21 towns or cities have passed racism resolution.

Appointment for the auditor has come due and Checko would like to stay with Charles Costello. Borrup would like to know best practice for accounting and auditors.

MOTION by Borrup, seconded by Sartucci to accept the re-appointment of Charles Costello as Central CT Health District’s auditor for FY 21-22. **Motion carried unanimously.**

2. Director Health and Staff – Brown highlighted the following:

- Staff have been busy supporting homebound vaccinations this week.
- Testing out online appointment scheduling that Luis Pantoja has created.
- Targeted clinic in Rocky Hill at Concierge apartments was held. Last formal clinic for a while.
- Health Educator targeted to start on May 3rd had family issues which precluded her from joining our team.

- Environmental health staff have been busy completing pool inspections.
- Administrative staff supporting clinics with data entry and billing.
- Medicare reimbursement has increased significantly.
- Total amount of COVID-19 shots that we have received so far is \$56K
- New logo for 25th anniversary has been submitted.

MOTION by Sartucci, seconded by Gilbert to accept the monthly report of the Director of Health dated May 20, 2021 as presented. **Motion carried unanimously.**

F. COMMITTEE REPORTS -

- 1. Governance Committee** – Next meeting is June 7, 2021.
- 2. Human Resources Committee** – Next meeting is June 9, 2021.
- 3. Finance Committee** – Next meeting is June 15, 2021. Henault stated Brown discussed the revenues received and a recommendation to review, under new business, regarding personnel matters and approval.

G. NEW BUSINESS

1. COVID-19 Update

- Staff have been keeping up with information from CDC and CT Department of Public Health for over a year. Currently 8579 confirmed and probable cases in the district (8293 last month); 1787 in Rocky Hill, 2706 in Newington, 1572 in Berlin and 2514 in Wethersfield. 294 deaths in the district (289 last month); 123 in Rocky Hill, 100 in Newington, 31 in Berlin and 40 in Wethersfield.
- Towns moving schools towards end of school year. Each town has had many in-school issues to deal with that required assistance from the health district. Assisting with planning for graduations and proms. Number of full in-school students have increased.
- Volunteers are continuing our contact tracing. Over 10,000 cases and contacts have been tracked using the state system since May 20th. Number of cases have been decreasing in the past couple of weeks.

- Vaccine clinics continuing in our District. 34 Clinics since February 10, 2021. In Wethersfield we had 12 clinics and served 480 people, Berlin we had 8 clinics and served 260 people, Rocky Hill we had 4 clinics and served 160 people and Newington we had 10 clinics and served 500 people. Additional 5 homebound days and 2 clinics at concierge about 2850 shots to date.
- Brown discussed an interview with The Mirror on the challenges we face and the mortality rates in Rocky Hill.

2. Executive Session for the purposes of discussing personnel matters.

MOTION by Gilbert, seconded by Stiglich to go into executive session for the purposes of discussing personnel matters specific to a particular employee. **Motion carried unanimously.**

In session at 7:02pm. Present: Borrup, Brown, Checko, Diloreto, Doot, Gilbert, Henault, Jarema, Paonessa, Sartucci, Stiglich, Wemett and Zartarian.

Out of Executive Session at 7:12pm

MOTION by Gilbert, seconded by Zartarian to adjust the salary of employee discussed in Executive Session effective March 1, 2021.

Motion carried unanimously

MOTION by Recommendation of Finance Committee to provide for a \$1000.00 performance award for all staff in relation to COVID -19 response activity. **Motion carried unanimously**

H. Next meeting – June 17, 2021, 6:30 PM, CCHD Offices in Rocky Hill, CT

I. ADJOURNMENT –

MOTION by Henault, seconded by Borrup to adjourn. **Motion carried unanimously.**

Respectfully submitted,

Charles K. Brown, Jr., MPH
Secretary-Treasurer

REVIEWED AND APPROVED BY BOARD: June 17, 2021