



## BOARD OF HEALTH HUMAN RESOURCES COMMITTEE

May 11, 2023 Meeting  
MINUTES

### A. CALL TO ORDER AND ATTENDANCE

Chairman Marti Stiglich called the meeting to order at 3:06 PM in the offices of CCHD in Rocky Hill, CT and via conference call.

**Present:** Marti Stiglich, Barbara Gilbert, Judy Sartucci, and Charles Brown

**Excused:** Ray Jarema

**Quorum present.**

**Date meeting notice posted:** May10, 2023

**Staff:** none

**B. PUBLIC FORUM** – no one from the public was present or participated remotely.

### C. ADOPTION OF AGENDA

**MOTION** was made by Sartucci, seconded by Gilbert to accept the agenda. **Motion carried unanimously.**

### D. APPROVAL OF RECORD OF MINUTES

**MOTION** was made by Stiglich, seconded by Brown to approve the minutes of March 8, 2023 Committee meeting minutes. **Motion carried.**

### E. UNFINISHED BUSINESS

#### 1. Hiring Update

- Brown reported that the agency is currently fully staffed.

#### 2. Revised CCHD Personnel Policy

- Committee discussed revised policy and provided comments concerning attorney recommendations. Brown will incorporate recommendations and consult the attorney on questions raised prior to next meeting.

### F. NEW BUSINESS- NONE

### G. NEXT MEETING

1. The Human Resources Committee will meet on Wednesday, June 8, 2023 at 3:00 PM in the CCHD offices in Rocky Hill and via teleconference.
2. Future Topics for Agenda
  - a. Hiring update
  - b. Personnel Policy

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**H. ADJOURNMENT**

**MOTION** was made by Gilbert, seconded by Sartucci to adjourn. **Motion carried unanimously.** The meeting adjourned at 3:50 PM.

Respectfully submitted,

Charles K. Brown Jr.  
Recorder pro tem

**REVIEWED AND APPROVED BY COMMITTEE:**

DRAFT