



BOARD OF HEALTH HUMAN RESOURCES COMMITTEE

May 11, 2022 Meeting

MINUTES

A. CALL TO ORDER AND ATTENDANCE

Chairman Marti Stiglich called the meeting to order at 3:04 PM in the offices of CCHD in Rocky Hill, CT and via conference call.

Present: Marti Stiglich(call-in), Patricia Checko (call-in), Judy Sartucci (call-in), Ray Jarema(call-in), Roy Zartarian(call-in Joined at 307pm) and Charles Brown

Excused: Quorum present.

Date meeting notice posted: May 10, 2022

Staff: none

B. PUBLIC FORUM – no one from the public was present or on zoom.

C. ADOPTION OF AGENDA

MOTION was made by Checko, seconded by Sartucci to accept the agenda. **Motion carried unanimously.**

D. APPROVAL OF RECORD OF MINUTES

MOTION was made by Jarema, seconded by Sartucci to approve the minutes of January 12, 2022 Committee meeting. **Motion carried.**

E. UNFINISHED BUSINESS

1. Hiring Update

- Brown reported that recruitment and advertising for Epidemiologist positions continues along with one Environmental Health Position.
- Jasmine Campbell will be joining the agency as an Environmental Health Inspector on May 23rd.

F. NEW BUSINESS-

1. Wellness Policy

- Brown reviewed the status of the Agency Wellness policy with the committee. This policy was being discussed immediately prior to COVID-19 shutting the agency and was tabled until time was available to address. Committee members reviewed the recommendations that were previously developed and provided additional comments for inclusion.
- Brown to put into policy format for the committee to review next month and potentially take action on.

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G. NEXT MEETING

1. The Human Resources Committee will meet on Wednesday, June 8, 2022 at 3:00 PM in the CCHD offices in Rocky Hill and via teleconference.
2. Future Topics for Agenda
 - a. Hiring update
 - b. Wellness Policy

H. ADJOURNMENT

MOTION was made by Jarema, seconded by Sartucci to adjourn. **Motion carried unanimously.** The meeting adjourned at 3:28 PM.

Respectfully submitted,

Charles K. Brown Jr.

Recorder pro tem

REVIEWED AND APPROVED BY COMMITTEE: August 10, 2022