



BOARD OF HEALTH GOVERNANCE COMMITTEE

May 10, 2021

Meeting Minutes

- I. CALL TO ORDER.** Pat Checko chaired this meeting. She called the meeting to order at 6:31 PM in the Director's office of the Central Connecticut Health District in Rocky Hill, CT.
Present: Pat Checko (via zoom), Charles Brown (Director of Health), Lecia Paonessa (via zoom), Diane Doot (via Zoom) and Judith Sartucci (via zoom).
Excused: None Quorum present.
Staff present: None
Notice posted: May 7, 2021
- II. PUBLIC FORUM:** no one from the public was present.
- III. APPROVAL OF AGENDA**
A MOTION was made by Sartucci and seconded by Doot to approve the agenda as presented. **MOTION CARRIED UNANIMOUSLY.**
- IV. APPROVAL OF MINUTES**
A MOTION was made by Doot, seconded by Paonessa, to approve the minutes of the April 12, 2021 Committee meeting. **MOTION CARRIED. Doot abstained.**
- V. UNFINISHED BUSINESS-**
- 1. Sanitary Code Review Process**
 - Brown reported on completed status of Sanitary Code. Sartucci suggested that the new date of approval be added to the front cover and that it be clear on the website that they are newly approved.
 - 2. CCHD 25th Anniversary**
 - Committee discussed ways to recognize the 25th Anniversary of the founding of the District. In-person celebrations being an issue during the pandemic, reaching out to towns for proclamations, media for stories and T-Shirts for staff and Board with a celebratory logo. Brown presented logos developed by Luis Pantoja, Community Health Coordinator. The committee approved of the logos and authorized Brown to seek pricing for shirts. Sartucci also suggested drafting a proclamation from the towns and volunteered to prepare it.

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VI. NEW BUSINESS.

1. Community Health Assessment

- Checko and Brown suggested to the committee that the Community Health Assessment data collection phase could be begun soon, The committee agreed and approved the use of funds to contract on a fee for service basis the collection of data similar to what FVHD had used in their assessment. Sartucci requested that the report from DataHaven and the FVHD summary be shared with the committee.

VII. NEXT MEETING DATE

- June 7th at 6:30pm at the CCHD Offices in Rocky Hill and via phone
- Future Topics
 - PHAB measures and policy issues

VIII. ADJOURNMENT

A MOTION was made by Sartucci, seconded by Paonessa to adjourn. **MOTION CARRIED UNANIMOUSLY.** Meeting adjourned at 7:05PM.

Respectfully submitted,

Charles K. Brown, Jr.

Recorder pro tem

REVIEWED AND APPROVED BY COMMITTEE: September 13, 2021