



2080 Silas Deane Highway, Suite 100, Rocky Hill, CT 06067

Phone: (860) 785-8380 Fax: (860) 785-8533
www.ccthd.org

PUBLIC HEALTH for BERLIN, NEWINGTON, ROCKY HILL, & WETHERSFIELD

BOARD OF HEALTH GOVERNANCE COMMITTEE

April 6, 2022

Meeting Minutes

- I. CALL TO ORDER.** Pat Checko chaired this meeting and called it to order at 6:31 PM in the Director's office of the Central Connecticut Health District in Rocky Hill, CT. **Present:** Pat Checko (via zoom); Charles Brown, Director of Health; Lecia Paonessa (via zoom), Diane Doot (via Zoom) and Judith Sartucci (via zoom).

Excused: None Quorum present.

Staff present: None

Notice posted: April 4, 2022

- II. PUBLIC FORUM:** no one from the public was present either in person or on Zoom.

III. APPROVAL OF AGENDA

A MOTION by Sartucci, seconded by Paonessa to approve the agenda as presented. **MOTION CARRIED UNANIMOUSLY.**

IV. APPROVAL OF MINUTES

A MOTION by Sartucci, seconded by Paonessa to approve the minutes of the March 14, 2022, Governance Committee meeting with changes made to page 2 to move bullets. **MOTION CARRIED UNANIMOUSLY.**

V. UNFINISHED BUSINESS-

1. **None**

VI. NEW BUSINESS.

1. Discussion of Selection of a Strategic Planning Contractor

- Checko shared the CV of Mark Nickel, a consultant recommended by a colleague at Yale University as a potential contractor to facilitate strategic planning process for the agency. Checko and Brown stated that due to the uncertainty of the time available while the pandemic case numbers are low, utilizing a direct hire process would save valuable time versus going with an RFP process to gather proposals and evaluate them to choose a contractor.

April 6, 2022, Meeting
Page 2

- Brown and Checko met with Nickel to determine if he had appropriate experience in the required areas and reported back to the committee their recommendation that the agency engage Cross Sector Consulting in a contract to facilitate health assessment and strategic planning.
- **A MOTION** was made by Doot, seconded by Sartucci to recommend hiring Cross Sector Consulting to perform CHNA/CHIP and Strategic Planning for a cost of up to \$40,000. **Motion carried Unanimously.**

VII. NEXT MEETING DATE

- June 6 2022, at 6:30pm at the CCHD Office in Rocky Hill and via Zoom.

VIII. ADJOURNMENT

A MOTION by Paonessa, seconded by Doot to adjourn.

MOTION CARRIED UNANIMOUSLY. Meeting adjourned at 6:55 PM.

Respectfully submitted,

Charles K. Brown Jr.
Recorder pro tem

REVIEWED AND APPROVED BY COMMITTEE: May 9, 2022