



Central  
Connecticut  
Health  
District

## BOARD OF HEALTH FINANCE COMMITTEE

April 18, 2023 Meeting  
MINUTES

### A. CALL TO ORDER AND ATTENDANCE

Deborah Henault, the Committee Chair called the meeting to order via call at 12:12PM in the Director's office of CCHD in Rocky Hill, CT.

**Present:** Charles Brown, Patricia Checko, Deb Henault, Barbara Gilbert (Via Zoom)

**Excused:** Jeri Nagel **Quorum present.**

**Date meeting notice posted** April 17, 2023

**Staff:** none

**B. PUBLIC FORUM** – no one from the public was present.

### C. ADOPTION OF AGENDA

**A MOTION** was made by Gilbert seconded by Brown, to accept the agenda as presented. **Motion carried unanimously.**

### D. APPROVAL OF RECORD OF MINUTES

**E. A MOTION** was made by Gilbert, seconded by Checko to approve the minutes for March 14, 2023 as presented. **Motion carried unanimously.**

### F. UNFINISHED BUSINESS

#### 1. Discussion of FY 2023-2024 Budget Hearing

- Committee discussed issues potentially impacting the hearing process of the FY 2023-2024 budget. Items included review of script and appointment of alternate hearing officer.

### G. New Business

#### 1. February and March 2023 Financial Statements

- Brown presented the February and March Financial statements to the committee and answered questions from members pertaining to computer and equipment expense items.
- **A MOTION** was made by Checko seconded by Gilbert, to accept the financial statements as of March 31, 2023. **Motion carried unanimously.**

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PUBLIC HEALTH for BERLIN, NEWINGTON, ROCKY HILL, WETHERSFIELD

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**2. NEXT MEETING**

1. The Finance Committee will meet on May 16, 2023 at 12:00 PM in the CCHD offices in Rocky Hill and via teleconference.
2. Agenda:
  - a. Monthly financial statements
  - b. FY2023-24 Budget Hearing

**H. ADJOURNMENT**

**A MOTION** was made by Checko, seconded by Gilbert to adjourn. **Motion carried unanimously.** The meeting adjourned at 12:53 PM.

Respectfully submitted,

Charles K. Brown Jr.  
Recorder pro tem

**REVIEWED AND APPROVED BY COMMITTEE:**