



**BOARD OF HEALTH
FINANCE COMMITTEE
April 13, 2021 Meeting
MINUTES**

A. CALL TO ORDER AND ATTENDANCE

Deborah Henault, the Chair called the meeting to order via call at 12:06 PM in the Director's Office of CCHD in Rocky Hill, CT and online via call and Zoom.

Present: Charles Brown, Patricia Checko (Zoom), Deborah Henault (Zoom), and Barbara Gilbert (Zoom).

Excused: Kevin Borrup None **Quorum present.**

Date meeting notice posted April 12, 2021

Staff: none

B. PUBLIC FORUM – no one from the public was present.

C. ADOPTION OF AGENDA

A MOTION was made by Gilbert, seconded by Checko to accept the agenda.

Motion carried unanimously.

D. APPROVAL OF RECORD OF MINUTES

MOTION was made by Gilbert, seconded by Checko to approve the minutes of March 16, 2021 Committee meeting. **Motion carried unanimously.**

E. UNFINISHED BUSINESS

1. CCHD 2021-2022 Budget Process

- Brown reviewed with committee the hearing process of the proposed budget. Henault will serve as hearing officer but no one has signed up to participate from the public.

F. NEW BUSINESS

1. March 2021 Financial Statement Review

- Brown reviewed the monthly financial reports for FY 2020-2021 through March 31, 2021 and answered and clarified issues for the Committee about various line items.

A MOTION was made by Gilbert, seconded by Checko to accept the financial statements through March 31, 2021. **Motion carried unanimously**

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G. NEXT MEETING

1. The Finance Committee will meet on May 18, 2021 at 12:00 PM in the CCHD offices in Rocky Hill and via teleconference.
2. Agenda:
 - a. Monthly financial statements

H. ADJOURNMENT

A MOTION was made by Checko, seconded by Gilbert to adjourn. **Motion carried unanimously.** The meeting adjourned at 12:33 PM.

Respectfully submitted,

Charles K. Brown Jr.
Recorder pro tem

REVIEWED AND APPROVED BY COMMITTEE: May 18, 2021