



2080 Silas Deane Highway, Suite 100, Rocky Hill, CT 06067

Phone: (860) 785-8380 Fax: (860) 785-8533
www.ccthd.org

PUBLIC HEALTH for BERLIN, NEWINGTON, ROCKY HILL, & WETHERSFIELD

BOARD OF HEALTH GOVERNANCE COMMITTEE

April 12, 2021

Meeting Minutes

- I. CALL TO ORDER.** Pat Checko chaired this meeting. She called the meeting to order at 6:29 PM in the Director's office of the Central Connecticut Health District in Rocky Hill, CT.
Present: Pat Checko (via zoom), Charles Brown (Director of Health), Lecia Paonessa (via zoom), Diane Doot (via Zoom) and Judith Sartucci (via zoom).
Excused: None Quorum present.
Staff present: None
Notice posted: April 9, 2021

- II. PUBLIC FORUM:** no one from the public was present.
- III. APPROVAL OF AGENDA**
A MOTION was made by Sartucci and seconded by Doot to approve the agenda as presented. **MOTION CARRIED UNANIMOUSLY.**

- IV. APPROVAL OF MINUTES**
A MOTION was made by Doot, seconded by Paonessa, to approve the minutes of the January 11, 2021 Committee meeting. **MOTION CARRIED. Doot abstained.**

- V. UNFINISHED BUSINESS-**
 - 1. Sanitary Code Review Process**
 - Brown reported on status of Sanitary Code. No comments have been received or requests to comment at upcoming hearing.
 - 2. Conflict of Interest Statements**
 - Brown reported on status of conflict of interest statements from the Board. Two members had yet to complete, so staff will reach out to remind.

- VI. NEW BUSINESS.**
 - 1. CCHD 25th Anniversary**
 - a. Committee discussed ways to recognize the 25th Anniversary of the founding of the District. In-person celebrations being an issue during the pandemic, reaching out to towns for proclamations, media for stories and T-Shirts for staff and Board with a celebratory logo.

GOVERNANCE COMMITTEE

April 12, 2021 Meeting

Page 2

VII. NEXT MEETING DATE

- May 10th at 6:30pm at the CCHD Offices in Rocky Hill and via phone
- Future Topics
 - Sanitary Code Review
 - PHAB measures and policy issues
 - Conflict-of Interest Policy and Forms

VIII. ADJOURNMENT

A MOTION was made by Paonessa, seconded by Sartucci to adjourn. **MOTION CARRIED UNANIMOUSLY.** Meeting adjourned at 6:58PM.

Respectfully submitted,

Charles K. Brown, Jr.

Recorder pro tem

REVIEWED AND APPROVED BY COMMITTEE: May 10, 2021