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PUBLIC HEALTH for BERLIN, NEWINGTON, ROCKY HILL, & WETHERSFIELD

BOARD OF HEALTH GOVERNANCE COMMITTEE

March 9, 2020

Meeting Minutes

- I. CALL TO ORDER.** Michele Sadlosky chaired this meeting. She called the meeting to order at 6:33 PM in the Conference Room of the Central Connecticut Health District in Rocky Hill, CT.
Present: Michele Sadlosky, Charles Brown (Director of Health), Pat Checko and Judith Sartucci.
- Excused:** Lecia Paonessa **Quorum present.**
Staff present: None
Notice posted: March 4, 2020
- II. PUBLIC FORUM:** no one from the public was present.
- III. APPROVAL OF AGENDA**
A MOTION was made by Sartucci and seconded by Checko to approve the agenda with the removal of "Conflict of Interest Statement" until next meeting. **MOTION CARRIED UNANIMOUSLY.**
- IV. APPROVAL OF MINUTES**
A MOTION was made by Checko, seconded by Brown, to approve the minutes of the February 10, 2020 Committee meeting. **MOTION CARRIED.** Sartucci abstained.
- V. UNFINISHED BUSINESS-**
- 1. Strategic Plan update**
 - Brown reviewed written report from the dashboard program and answered any questions from committee members. Committee agreed that written report at objective level was appropriate for forwarding to Board.
 - 2. CHA- Update**
 - Brown reported about new intern, Karim Ba, had continued gathering demographic and health data on towns. He is currently working on collecting data and producing visuals. He will meet with Brown and Checko to discuss how to address any issues with data gaps.

GOVERNANCE COMMITTEE

March 9, 2020 Meeting

Page 2

VI. NEW BUSINESS.

1. Sanitary Code Review Process

- Brown reviewed with committee the process for revising the CCHD Sanitary Code. Pro Bono Partnership attorneys recently sent final draft of revised code to CCHD. Brown and Checko will review current draft with Supervising Sanitarian to answer any lingering questions left for agency determination.
- Once final draft is ready, Governance committee will review and provide comments. Staff will incorporate comments and, with concurrence of committee, forward to Board for consideration. Sartucci suggested adding informational sessions for both Board members and the regulated community prior to scheduling a public hearing and final vote of the Board.

VII. NEXT MEETING DATE

- April 13th at 6:30pm at the CCHD Offices at in Rocky Hill
 - Note: This meeting may be switched to teleconference due to coronavirus outbreak
- Future Topics
 - Conflict of Interest Statement
 - PHAB measures and policy issues

VIII. ADJOURNMENT

A MOTION was made by Checko, seconded by Sartucci to adjourn. **MOTION CARRIED UNANIMOUSLY.** Meeting adjourned at 7:10PM.

Respectfully submitted,

Charles K. Brown, Jr.

Recorder pro tem

REVIEWED AND APPROVED BY COMMITTEE: July 13, 2020