



BOARD OF HEALTH

MARCH 19, 2020 MEETING MINUTES

A. CALL TO ORDER. Chairman Patricia Checko called the meeting to order at 6:32 P.M. at 2080 Silas Deane Highway, Rocky Hill, CT.

Present: Patricia Checko, Chairman
Charles K Brown Jr., Secretary-Treasurer/Director of Health
Kevin Borrup (via conference call)
Ann Marie Diloreto (via conference call)
Barbara Gilbert (via conference call)
Deborah Henault (via conference call)
Jennifer Hill (via conference call)
Ray Jarema
Lecia Paonessa
Michele Sadlosky (via conference call)
Judy Sartucci (via conference call)
Marti Stiglich (via conference call)
Roy Zartarian (via conference call)

Excused: David Wemett

Quorum present.

Meeting notice posted: March 13, 2020

Staff Present: No one present

B. PUBLIC FORUM – no one from public was present.

C. ADOPTION OF MEETING AGENDA –

MOTION by Sartucci, seconded by Stiglich to approve the agenda as amended, change D1. Approval of Record of Votes and Minutes of January 16, 2020 to February 20, 2020. **Motion carried unanimously.**

D. APPROVAL OF MINUTES –

1. Record of Votes and Minutes of February 20, 2020 Board meeting

MOTION by Jarema, seconded by Zartarian to approve the minutes of the February 20, 2020 regular Board meeting as amended. **Motion carried unanimously**

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PUBLIC HEALTH for BERLIN, NEWINGTON, ROCKY HILL, WETHERSFIELD

MOTION by Gilbert, seconded by Paonessa to approve the record of votes of the February 20, 2020 as posted. **Motion carried unanimously**

E. OFFICER AND STAFF REPORTS –

1. Chairman’s Report –

- Checko discussed the CoVid 19 virus and the closed establishments made by the Governor.
- Budget hearing will be April 2020.
- Request to move funds to purchase teleconferencing equipment.
- Good job by Charles Brown and staff on the job he is doing during the CoVid 19 virus.
- CCHD website has been updated good job Luis Pantoja.
- How do we keep Grocery stores open and keep people safe?
- Written testimonies were sent out in board packet. All hearings are on hold.

MOTION by Stiglich, seconded by Sartucci to endorse the testimony submitted by the CCHD Executive Committee. Approved: Checko, Diloreto, Gilbert, Henault, Hill, Jarema, Paonessa, Sadlosky, Sartucci, Stiglich, Wemett and Zartarian. Opposed: No one. Abstained Borrup **Motion carried.**

2. Director Health and Staff – Brown highlighted the following:

- February Fitness Challenge had 71 participants which is pretty good for a first year.
- Dental grant was submitted.
- EH staff conducted water sampling at Wethersfield school for water quality due to blue water. Subsequent sampling identified elevated pH and copper in the water. Follow up testing for water quality parameters identified potentially corrosive conditions within the water system. Follow up copper and lead results are pending. Subsequent water sampling has been done at four additional schools with the results pending.
- Heroic efforts have been done to assure the phones don’t explode and messages to our regulated establishments have gone out. Keeping the lights on and things operating with staff being aid in the wake of the stress has been amazing.

MOTION by Jarema, seconded by Gilbert to accept the monthly report of the Director of Health dated March 19, 2020 as presented. **Motion carried unanimously.**

F. COMMITTEE REPORTS

- 1. Human Resource Committee –** No report. Next meeting is April 8, 2020.

2. **Governance Committee** – Sadlosky and Brown discussed the strategic plan. Brown suggested that board members review and discuss question directly with him. Next meeting is April 13, 2020.
3. **Finance Committee** – Henault announced the budget hearing will continue next month. A request to use funds from the Capital Reserve account to purchase teleconferencing equipment was discussed. Several questions were answered. Next meeting is April 14, 2020.

MOTION recommendation of the Finance Committee to appropriate \$2800.00 to cover equipment and the cost of upgrading our systems to do PSA and telecommunications and funding to come out of Capital Reserve account.

Motion carried unanimously.

G. NEW BUSINESS

1. CoVid-19 Update and Implications for District Operations-

- Brown stated staff have been keeping up with information from CDC and CT DPH since December. Currently 6 confirmed cases in the district; 4 in Rocky Hill, 1 in Newington and 1 in Berlin.
- Two towns have opened their EOCs.
- All towns have closed their town halls, schools, senior centers and park and rec programs.
- CCHD is planning to close office to walk in foot traffic soon. Staff is on a split shift; 2 ½ days at work, 2 ½ days working from home.
- Next planning considerations will be for mass care and potential fatalities in the communities.
- Board members commended Brown on the leadership he provided to the towns.

2. **Budget Hearing** – Scheduled for April 16, 2020, 6:00 PM set up as a teleconference.

H. ADJOURNMENT –

MOTION by Stiglich, seconded by Diloreto to adjourn. **Motion carried unanimously.**

Respectfully submitted,

Charles K. Brown, Jr., MPH
Secretary-Treasurer

REVIEWED AND APPROVED BY BOARD: April 16, 2020