



BOARD OF HEALTH FINANCE COMMITTEE

March 14, 2023 Meeting
MINUTES

A. CALL TO ORDER AND ATTENDANCE

Deborah Henault, the Committee Chair called the meeting to order via call at 12:02PM in the Director's office of CCHD in Rocky Hill, CT.

Present: Charles Brown, Patricia Checko (Via Zoom), Deb Henault (Via Zoom), Barbara Gilbert (Via Zoom) and Jeri Nagel (via Zoom).

Excused: **Quorum present.**

Date meeting notice posted March 13, 2023

Staff: none

B. PUBLIC FORUM – no one from the public was present.

C. ADOPTION OF AGENDA

A MOTION was made by Gilbert seconded by Checko, to accept the agenda as presented. **Motion carried unanimously.**

D. APPROVAL OF RECORD OF MINUTES

E. A MOTION was made by Checko, seconded by Nagel to approve the minutes for March 10, 2023 as presented. **Motion carried unanimously.**

F. UNFINISHED BUSINESS

1. Discussion of FY 2023-2024 Budget Considerations

- Committee discussed issues potentially impacting the preparation of the FY 2023-2024 budget. Items included inflationary impacts to the agency, employee workforce development, and staff retention along with increases in office rent and maintenance costs.
- **A MOTION** was made by Checko seconded by Gilbert, to present the proposed FY 2023-2024 Agency Budget to the Board for discussion and possible action. **Motion carried unanimously.**

G. New Business

1. January 2023 Financial Statements

- **Brown presented the January Financial statements to the committee and answered questions from members pertaining to computer and equipment expense items.**
- **A MOTION** was made by Nagel seconded by Checko, to accept the financial statements as of January 31, 2023. **Motion carried unanimously.**

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PUBLIC HEALTH for BERLIN, NEWINGTON, ROCKY HILL, WETHERSFIELD

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2. NEXT MEETING

1. The Finance Committee will meet on April 18, 2023 at 12:00 PM in the CCHD offices in Rocky Hill and via teleconference.
2. Agenda:
 - a. Monthly financial statements
 - b. FY2023-24 Budget Preparation

H. ADJOURNMENT

A MOTION was made by Gilbert, seconded by Nagel to adjourn. **Motion carried unanimously.** The meeting adjourned at 12:34 PM.

Respectfully submitted,

Charles K. Brown Jr.
Recorder pro tem

REVIEWED AND APPROVED BY COMMITTEE: