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PUBLIC HEALTH for BERLIN, NEWINGTON, ROCKY HILL, & WETHERSFIELD

BOARD OF HEALTH GOVERNANCE COMMITTEE

March 14, 2022

Meeting Minutes

- I. CALL TO ORDER.** Pat Checko chaired this meeting and called it to order at 6:32 PM in the Director's office of the Central Connecticut Health District in Rocky Hill, CT. **Present:** Pat Checko (via zoom); Charles Brown, Director of Health; Lecia Paonessa (via zoom), Diane Doot (via Zoom) and Judith Sartucci (via zoom).

Excused: None Quorum present.

Staff present: None

Notice posted: March 11, 2022

- II. PUBLIC FORUM:** no one from the public was present either in person or on Zoom.
- III. APPROVAL OF AGENDA**
A MOTION by Sartucci, seconded by Doot to approve the agenda as presented.
MOTION CARRIED UNANIMOUSLY.
- IV. APPROVAL OF MINUTES**
A MOTION by Sartucci, seconded by Paonessa to approve the minutes of the January 10, 2022, Governance Committee meeting with changes made to page 2 to clarify activities. **MOTION CARRIED UNANIMOUSLY.**
- V. UNFINISHED BUSINESS-**
1. **None**
- VI. NEW BUSINESS.**
1. Discussion of Selection of a Strategic Planning Contractor
- Checko shared the CV of Mark Nickel, a consultant recommended by a colleague at Yale University as a potential contractor to facilitate strategic planning process for the agency. Checko and Brown stated that due to the uncertainty of the time available while the pandemic case numbers are low, utilizing a direct hire process would save valuable time versus going with an RFP process to gather proposals and evaluate them to choose a contractor.
 - Sartucci stated that while the CV showed that he had done strategic planning in the past with CT DPH, there was no mention of work with local health

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departments. Additionally, work on community health assessments or community health improvement plans was not referenced.

- Brown and Checko agreed to meet with Nickel to determine if he had appropriate experience in the required areas and would report back to the committee as to their recommendations.

2. PHAB Review

- Sartucci reported about new revisions to accreditation process called Pathways
 - Addressed smaller agencies issues and their difficulties with current accreditation processes
 - CT currently has 4 agencies accredited
 - A. NVHD, Norwalk, Stratford and DPH
- Brown stated he would investigate further when at the NACCHO conference in July.

VII. NEXT MEETING DATE

- April 2022, at 6:30pm at the CCHD Office in Rocky Hill and via Zoom.

VIII. ADJOURNMENT

A MOTION by Paonessa, seconded by Doot to adjourn.

MOTION CARRIED UNANIMOUSLY. Meeting adjourned at 7:30 PM.

Respectfully submitted,

Charles K. Brown Jr.
Recorder pro tem

REVIEWED AND APPROVED BY COMMITTEE: May 9, 2022