



Central  
Connecticut  
Health  
District

## **BOARD OF HEALTH FINANCE COMMITTEE**

**March 10, 2023 Meeting  
MINUTES**

### **A. CALL TO ORDER AND ATTENDANCE**

Deborah Henault, the Committee Chair called the meeting to order via call at 10:39AM in the Director's office of CCHD in Rocky Hill, CT.

**Present:** Charles Brown, Patricia Checko (Via Zoom), Deb Henault (Via Zoom) and Barbara Gilbert (Via Zoom).

**Excused:** Jeri Nagel **Quorum present.**

**Date meeting notice posted** March 9, 2023

**Staff:** none

**B. PUBLIC FORUM** – no one from the public was present.

### **C. ADOPTION OF AGENDA**

**A MOTION** was made by Checko seconded by Gilbert, to accept the agenda as presented. **Motion carried unanimously.**

### **D. APPROVAL OF RECORD OF MINUTES**

**E. A MOTION** was made by Gilbert, seconded by Checko to approve the minutes for February 14, 2023 as presented. **Motion carried unanimously.**

### **F. UNFINISHED BUSINESS**

#### **1. Discussion of FY 2023-2024 Budget Considerations**

- Committee discussed issues potentially impacting the preparation of the FY 2023-2024 budget. Items included union contract impacts, employee workforce development, and staff retention along with increases in office rent and maintenance costs.

### **G. New Business- NONE**

#### **1. NEXT MEETING**

1. The Finance Committee will meet on March 14, 2023 at 12:00 PM in the CCHD offices in Rocky Hill and via teleconference.
2. Agenda:
  - a. Monthly financial statements
  - b. FY2023-24 Budget Preparation

2080 Silas Deane Highway, Suite 100, Rocky Hill, CT 06067

P (860) 785-8380 F (860) 785-8533 [www.ccthd.org](http://www.ccthd.org)

PUBLIC HEALTH for BERLIN, NEWINGTON, ROCKY HILL, WETHERSFIELD

**CCHD FINANCE COMMITTEE**  
**March 10, 2023 Meeting**  
**Page 2**

**H. ADJOURNMENT**

**A MOTION** was made by Gilbert, seconded by Checko to adjourn. **Motion carried unanimously.** The meeting adjourned at 11:39 AM.

Respectfully submitted,

Charles K. Brown Jr.  
Recorder pro tem

**REVIEWED AND APPROVED BY COMMITTEE:**

DRAFT