



**BOARD OF HEALTH
FINANCE COMMITTEE
February 18, 2020 Meeting
MINUTES**

A. CALL TO ORDER AND ATTENDANCE

Chairman Patricia Checko called the meeting to order at 12:06 PM in the Conference Room of CCHD in Rocky Hill, CT.

Present: Charles Brown, Patricia Checko, Kevin Borrup and Barbara Gilbert.

Excused: Deborah Henault **Quorum present.**

Date meeting notice posted: February 17, 2020

Staff: none

B. PUBLIC FORUM – no one from the public was present.

C. ADOPTION OF AGENDA

A MOTION was made by Gilbert, seconded by Checko to amend the agenda to discuss Budget projections for FY 2020-2021 in Executive Session due to personnel issues. **Motion carried unanimously.**

D. APPROVAL OF RECORD OF MINUTES

A MOTION was made by Gilbert, seconded by Checko to approve the minutes of January 14, 2020 Committee meeting as posted. **Motion carried unanimously.**

E. UNFINISHED BUSINESS

1. FY 2020-2021 Budget Projections Discussion

- **A Motion** was made by Gilbert, seconded by Checko to go into executive session for the purposes of discussing personnel issues related to FY 2020-2021 Budget. **Motion carried unanimously.**

1. In session at 12:02pm. Borrup joined session at 12:20pm.
Session ended at 12:55pm.

- Committee to continue discussion at budget workshop at next Board meeting.

F. NEW BUSINESS

1. January 2020 Financial Statement Review

- Brown reviewed the monthly financial reports for FY 2019-2020 through January 31, 2020 and answered and clarified issues for the Committee about various line items.

A MOTION was made by Borrup, seconded by Gilbert to accept the financial statements through January 31, 2020. **Motion carried unanimously**

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G. NEXT MEETING

1. The Finance Committee will meet on March 18, 2020 at 12:00 PM in the CCHD offices in Rocky Hill.
2. Agenda:
 - a. Monthly financial statements
 - b. Budget Hearing Preparation

H. ADJOURNMENT

A MOTION was made by Gilbert, seconded by Borrup to adjourn. **Motion carried unanimously.** The meeting adjourned at 1:12 PM.

Respectfully submitted,

Charles K. Brown Jr.

Recorder pro tem

REVIEWED AND APPROVED BY COMMITTEE: March 17, 2020