



**BOARD OF HEALTH
FINANCE COMMITTEE
February 16, 2021 Meeting
MINUTES**

A. CALL TO ORDER AND ATTENDANCE

Deborah Henault, the Chair called the meeting to order via call at 12:03 PM in the Director's Office of CCHD in Rocky Hill, CT and online via call and Zoom.

Present: Charles Brown, Patricia Checko (Zoom), Deborah Henault (Zoom), Kevin Borrup(Zoom) and Barbara Gilbert (Zoom).

Excused: None **Quorum present.**

Date meeting notice posted February 15, 2021

Staff: none

B. PUBLIC FORUM – no one from the public was present.

C. ADOPTION OF AGENDA

A MOTION was made by Checko, seconded by Gilbert to accept the agenda.
Motion carried unanimously.

D. APPROVAL OF RECORD OF MINUTES

MOTION was made by Gilbert, seconded by Checko to approve the minutes of January 19, 2021 Committee meeting. **Motion carried unanimously.**

E. UNFINISHED BUSINESS

1. CCHD 2021-2022 Budget Process

- Brown reviewed with committee the revised worksheet for development of the proposed budget. Items discussed was the effect upon fee revenue due to COVID-19 issues, projected per capita rates from state and town sources and collective bargaining impact upon the budget.

F. NEW BUSINESS

1. January 2021 Financial Statement Review

- Brown notified the committee that financial reports were not ready for review at the time of the meeting. Committee agreed to review at March meeting

G. NEXT MEETING

1. The Finance Committee will meet on March 16, 2021 at 12:00 PM in the CCHD offices in Rocky Hill and via teleconference.
2. Agenda:
 - a. Monthly financial statements

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H. ADJOURNMENT

A MOTION was made by Gilbert, seconded by Checko to adjourn. **Motion carried unanimously.** The meeting adjourned at 12:34 PM.

Respectfully submitted,

Charles K. Brown Jr.
Recorder pro tem

REVIEWED AND APPROVED BY COMMITTEE: March 16, 2021