



**BOARD OF HEALTH
FINANCE COMMITTEE
February 15, 2022 Meeting
MINUTES**

A. CALL TO ORDER AND ATTENDANCE

Deborah Henault, the Chair called the meeting to order via call at 12:06 PM in the Conference room of CCHD in Rocky Hill, CT.

Present: Charles Brown, Patricia Checko, Deborah Henault and Barbara Gilbert.

Excused: None **Quorum present.**

Date meeting notice posted February 14, 2022

Staff: none

B. PUBLIC FORUM – no one from the public was present.

C. ADOPTION OF AGENDA

A MOTION was made by Checko, seconded by Gilbert to accept the agenda as presented. **Motion carried unanimously.**

D. APPROVAL OF RECORD OF MINUTES

MOTION was made by Gilbert, seconded by Checko to approve the minutes of January 18, 2021. **Motion carried unanimously.**

E. UNFINISHED BUSINESS

1. NONE

2. January 2022 Financial Statement Review

- Brown reported the monthly financial reports for FY 2020-2021 through January 31, 2022 and answered any questions from committee members. **Motion** was made by Checko, seconded by Gilbert to approve the Financial statements for January 2022. **Motion Carried.**

3. FY 2022-2023 Budget Discussion

- Committee discussed issues related to the new fiscal year that would affect budget considerations. These issues include negotiations between the collective bargaining unit and the agency, increases in overhead expenses like rent and utilities, possibilities of grant funding being threatened from competition, expansion of staffed positions due to COVID-19 and ongoing support. Committee members felt that there exists some uncertainty in expense items like health insurance and contractual support due to inflationary pressures in the short term. Additionally, items purchased to outfit office space three years ago may need to be replaced and funding for that purpose should be considered soon.

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PUBLIC HEALTH for BERLIN, NEWINGTON, ROCKY HILL, WETHERSFIELD

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F. NEXT MEETING

1. The Finance Committee will meet on March 15, 2022 at 12:00 PM in the CCHD offices in Rocky Hill and via teleconference.
2. Agenda:
 - a. Monthly financial statements
 - b. FY 2022-23 Budget Discussions

G. ADJOURNMENT

A MOTION was made by Gilbert, seconded by Checko to adjourn. **Motion carried unanimously.** The meeting adjourned at 1:14 PM.

Respectfully submitted,

Charles K. Brown Jr.
Recorder pro tem

REVIEWED AND APPROVED BY COMMITTEE: March 15, 2022