



**BOARD OF HEALTH
FINANCE COMMITTEE
February 14, 2023 Meeting
MINUTES**

A. CALL TO ORDER AND ATTENDANCE

Deborah Henault, the Committee Chair called the meeting to order via call at 12:05 PM in the Director's office of CCHD in Rocky Hill, CT.

Present: Charles Brown, Patricia Checko (Via Zoom), Deb Henault (Via Zoom) and Barbara Gilbert and Jeri Nagel(Via Zoom at 1212)

Excused: Quorum present.

Date meeting notice posted February 13, 2023

Staff: none

B. PUBLIC FORUM – no one from the public was present.

C. ADOPTION OF AGENDA

A MOTION was made by Gilbert, seconded by Checko to accept the agenda as presented. **Motion carried unanimously.**

D. APPROVAL OF RECORD OF MINUTES

E. A MOTION was made by Checko, seconded by Gilbert to approve the minutes for January 17, 2023 as presented. **Motion carried unanimously.**

F. New Business

1. Discussion of FY 2023-2024 Budget Considerations

- Committee discussed issues potentially impacting the preparation of the FY 2023-2024 budget. Items included union contract impacts, equipment purchases for Environmental Health inspections services, subscription services and dues along with increases in office rent and maintenance costs.

G. UNFINISHED BUSINESS

1. November and December 2022 Financial Statements Review

- Brown reported the monthly financial reports for FY 2021-2022 through December 31, 2022 and answered any questions from committee members. **Motion** was made by Checko, seconded by Nagel to approve the Financial statements for November and December 2022. **Motion Carried.**

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2. NEXT MEETING

1. The Finance Committee will meet on March 14, 2023 at 12:00 PM in the CCHD offices in Rocky Hill and via teleconference.
2. Agenda:
 - a. Monthly financial statements
 - b. FY2023-24 Budget Preparation

H. ADJOURNMENT

A MOTION was made by Nagel, seconded by Checko to adjourn. **Motion carried unanimously.** The meeting adjourned at 12:54 PM.

Respectfully submitted,

Charles K. Brown Jr.
Recorder pro tem

REVIEWED AND APPROVED BY COMMITTEE: