



BOARD OF HEALTH GOVERNANCE COMMITTEE

February 10, 2020

Meeting Minutes

- I. **CALL TO ORDER.** Michele Sadlosky chaired this meeting. She called the meeting to order at 6:30 PM in the Conference Room of the Central Connecticut Health District in Rocky Hill, CT.
Present: Michele Sadlosky, Charles Brown (Director of Health), Pat Checko and Lecia Paonessa.
Excused: Judith Sartucci **Quorum present.**
Staff present: None
Notice posted: January 9, 2020
- II. **PUBLIC FORUM:** no one from the public was present.
- III. **APPROVAL OF AGENDA**
- IV. **A MOTION** was made by Checko and seconded by Paonessa to approve the agenda with the removal of "Conflict of Interest Statement" until next meeting. **MOTION CARRIED UNANIMOUSLY.**
- V. **APPROVAL OF MINUTES**
A MOTION was made by Checko, seconded by Paonessa, to approve the minutes of the January 13, 2020 Committee meeting. **MOTION CARRIED UNANIMOUSLY.**
- VI. **UNFINISHED BUSINESS-**
 1. **CHA- Update**
 - Brown reported about new intern, Karim Ba, had started gathering demographic data on towns. Connected to Sarah Altieri from FVHD to gain information about how they gathered data for their CHA and they met. He is currently collecting data and will meet with Brown and Checko to discuss how to address any issues.
 2. **Strategic Plan update**
 - Brown reviewed status using the dashboard and answered any questions from committee members. Brown reported that many of the items listed in the current strategic plan had been addressed but issues like health equity training and engagement of communities in health improvement planning was on-going. Committee asked for written report to be reviewed at next meeting to facilitate forwarding to Board.

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VII. NEW BUSINESS.

1. Governance in Action Training materials

- Brown notified committee that videos were downloaded to CCHD servers for future use.

2. Board Training

- Vaccination session critique
 - Committee discussed redoing session for missing members from last month's Board meeting
 - Committee also discussed developing survey tool for feedback on education sessions. Brown will develop a survey and share with committee members for comment.
- Need to look at the schedule moving forward
 - Budget workshop is planned for February Board meeting
 - Emergency Preparedness overview may be in April
 - Hoarding overview to be held after the annual conference at CCSU in the fall (September?)

VIII. NEXT MEETING DATE

- March 9th at 6:30pm at the CCHD Offices at in Rocky Hill
- Future Topics
 - Conflict of Interest Statement
 - PHAB measures and policy issues
 - Strategic Plan Review
 - Schedule of trainings

IX. ADJOURNMENT

A MOTION was made by Paonessa, seconded by Checko to adjourn. **MOTION CARRIED UNANIMOUSLY.** Meeting adjourned at 7:16PM.

Respectfully submitted,

Charles K. Brown, Jr.

Recorder pro tem

REVIEWED AND APPROVED BY COMMITTEE: March 9, 2020