



BOARD OF HEALTH

NOVEMBER 18, 2021, MEETING MINUTES

A. CALL TO ORDER. Chairman Patricia Checko called the meeting to order at 6:35 P.M. via zoom and telephone.

Present: Patricia Checko, Chairman (via Zoom)
Charles K Brown Jr., Secretary-Treasurer/Director of Health
Ann Marie Diloreto (via telephone)
Barbara Gilbert (via telephone)
Deborah Henault (via zoom)
Ray Jarema (via telephone)
Jerilyn Nagel (via zoom)
Lecia Paonessa (via zoom)
Judy Sartucci (via zoom)
Marti Stiglich (via telephone)
David Wemett (via zoom)
Roy Zartarian (via zoom)

Excused: Dianne Doot

Quorum present. No one

Meeting notice posted: November 17, 2021.

Staff Present: No one

B. PUBLIC FORUM – No one

C. ADOPTION OF MEETING AGENDA –

MOTION by Jarema, seconded by Stiglich to approve the agenda as posted.
Motion carried unanimously.

D. APPROVAL OF MINUTES –

1. Record of Votes and Minutes of October 21, 2021, Board meeting

MOTION by Wemett, seconded by Diloreto to approve the Minutes of the October 21, 2021, regular Board meeting as posted. **Motion carried unanimously.**

MOTION by Sartucci, seconded by Wemett to approve the Record of Votes of the October 21, 2021, regular Board meeting as posted. **Motion carried unanimously.**

E. OFFICER AND STAFF REPORTS –

1. Chairman’s Report – No report

2. Director Health and Staff – Brown highlighted the following:

- Flu clinics are complete. Close to 1,300 shots given. Hotwash conducted and improvements identified.
- Director presented to RH Town council about project concepts developed in opioid coalition. Mobile crisis response unit and temperance bar. Additional meetings with all four towns to discuss potential collective action.
- Environmental Health position has been filled. Melissa Miller started on Monday.

MOTION by Wemett, seconded by Diloreto to accept the monthly report of the Director of Health dated November 18, 2021, as presented. **Motion carried unanimously.**

F. COMMITTEE REPORTS -

1. Governance Committee – Nothing to report. Next meeting is December 13, 2021.

2. Human Resources Committee – Stiglich discussed the job description for the Public Health Nurse and Epidemiologist. Next meeting is December 8, 2021.

3. Finance Committee – Nothing to report. Next meeting is December 14, 2021.

G. NEW BUSINESS

1. New Job Description – Public Health Nurse and Epidemiologist-
Discussed in Human Resources.

MOTION by Stiglich as Human Resources Chair to accept the recommendation of the Human Resources Committee to approve the job description of a Public Health Nurse as presented. **Motion carried unanimously.**

MOTION by Sartucci, seconded by Wemett to accept the job description of an Epidemiologist as amended. **Motion carried unanimously.**

2. Update on Audit – Auditor will have audit ready for December board meeting.

3. Update on COVID-19 –

- Staff have been keeping up with information from CDC and CT Department of Public Health for close to 2 years now. Currently 10,310 confirmed and probable cases in the district; 2143 in Rocky Hill, 3267 in Newington, 1980 in Berlin and 2920 in Wethersfield. 330 deaths in the district; 134 in Rocky Hill, 108 in Newington, 43 in Berlin and 45 in Wethersfield.
- Towns continuing of the school year. Schools are being challenged by contact tracing with everyone being in school. Screen and stay are being implemented.
- Cold weather and holidays driving cases up just like last year.
- Volunteers are continuing our contact tracing. Over 10,000 cases and contacts have been tracked using the state system since May 20th. Number of cases have increased slightly.
- Department of Public Health is searching for metrics for contact tracing efforts for future improvement efforts.
- The first 2 cases of Influenza have been reported.

4. COVID-19 Testing and Sick Leave Policy –

MOTION by Sartucci, seconded by Paonessa to amend the agenda to add item 4, under (G) new business to accept, discuss and approve the CCHD COVID-19 testing and sick leave policy as presented. **Motion carried unanimously.**

H. Next Meeting – December 16, 2021, 6:30 PM, CCHD Offices in Rocky Hill, CT

I. ADJOURNMENT –

MOTION by Paonessa, seconded by Stiglich to adjourn. **Motion carried unanimously.**

Respectfully submitted,

Charles K. Brown, Jr., MPH
Secretary-Treasurer

REVIEWED AND APPROVED BY BOARD: January 20, 2022