



**BOARD OF HEALTH  
FINANCE COMMITTEE  
November 17, 2020 Meeting  
MINUTES**

**A. CALL TO ORDER AND ATTENDANCE**

Pat Checko, the Board Chair called the meeting to order via call at 12:13 PM in the Director's Office of CCHD in Rocky Hill, CT.

**Present:** Charles Brown, Patricia Checko (Zoom), Kevin Borrup (Zoom), and Barbara Gilbert (Zoom).

**Excused:** Deborah Henault **Quorum present.**

**Date meeting notice posted** November 16, 2020

**Staff:** none

**B. PUBLIC FORUM** – no one from the public was present.

**C. ADOPTION OF AGENDA**

**A MOTION** was made by Gilbert, seconded by Borrup to accept the agenda as presented. **Motion carried unanimously.**

**D. APPROVAL OF RECORD OF MINUTES**

**Minutes from October 20, 2020 were not available at the time of meeting and will be approved at next meeting**

**E. UNFINISHED BUSINESS**

None

**F. NEW BUSINESS**

**1. October 2020 Financial Statement Review**

- Brown reviewed the monthly financial reports for FY 2020-2021 through October 31, 2020 and answered and clarified issues for the Committee about various line items.

**A MOTION** was made by Borrup, seconded by Gilbert to accept the financial statements through October 31, 2020. **Motion carried unanimously**

**2. CCHD Audit update**

- Brown updated committee on progress of FY 2019-2020 audit process that has been delayed due to COVID-19 issues.

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**G. NEXT MEETING**

1. The Finance Committee will meet on December 15, 2020 at 12:00 PM in the CCHD offices in Rocky Hill and via teleconference.
2. Agenda:
  - a. Monthly financial statements

**H. ADJOURNMENT**

**A MOTION** was made by Borrup, seconded by Gilbert to adjourn. **Motion carried unanimously.** The meeting adjourned at 12:27 PM.

Respectfully submitted,

Charles K. Brown Jr.  
Recorder pro tem

**REVIEWED AND APPROVED BY COMMITTEE:** December 15, 2020