



**BOARD OF HEALTH  
FINANCE COMMITTEE  
November 12, 2019 Meeting  
MINUTES**

**A. CALL TO ORDER AND ATTENDANCE**

Chairman Deborah Henault called the meeting to order at 12:07 PM in the Conference Room of CCHD in Rocky Hill, CT.

**Present:** Deborah Henault, Charles Brown, Patricia Checko (via conference call) and Kevin Borrup (via conference call at 12:13)

**Excused:** Barbara Gilbert      **Quorum present.**

**Date meeting notice posted:** November 9, 2019

**Staff:**      none

**B. PUBLIC FORUM** – no one from the public was present.

**C. ADOPTION OF AGENDA**

**A MOTION** was made by Checko, seconded by Brown to accept the agenda to as presented. **Motion carried unanimously.**

**D. APPROVAL OF RECORD OF MINUTES**

**A MOTION** was made by Checko, seconded by Brown to approve the minutes of October 15, 2019 Committee meeting as posted. **Motion carried.**

**E. UNFINISHED BUSINESS**

1. Executive Session for the purposes of discussing:

- Collective bargaining contract negotiations as pertains to the FY2019-2020 budget

**A MOTION** was made by Checko, seconded by Brown to go into executive session at 12:08pm. **Motion carried unanimously.** In session: Brown, Checko, Borrup (joined at 12:13) and Henault. Out of session at 12:38pm.

**A MOTION** was made by Checko, seconded by Borrup to recommend to Board adoption of the collective bargaining contract for 2019-2022. **Motion carried unanimously.**

**A MOTION** was made by Checko, seconded by Borrup to recommend to Board approval of performance awards for certain employees. **Motion carried unanimously.**

**A MOTION** was made by Checko, seconded by Borrup to recommend to Board approval of Director salary package. **Motion carried unanimously.**

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**F. NEW BUSINESS**

**1. October 2019 Financial Statement Review**

- Brown reviewed the monthly financial reports for FY 2019-2020 through October 31, 2019 and answered and clarified issues for the Committee about various line items.

**A MOTION** was made by Checko, seconded by Borrup to accept the financial statements through October 31, 2019. **Motion carried unanimously**

**G. NEXT MEETING**

1. The Finance Committee will meet on December 17, 2019 at 12:00 PM in the CCHD offices in Rocky Hill.
2. Agenda:
  - a. Monthly financial statements

**H. ADJOURNMENT**

**A MOTION** was made by Borrup, seconded by Checko to adjourn. **Motion carried unanimously.** The meeting adjourned at 12:53 PM.

Respectfully submitted,

Charles K. Brown Jr.  
Recorder pro tem

**REVIEWED AND APPROVED BY COMMITTEE:** December 17, 2019