



BOARD OF HEALTH GOVERNANCE COMMITTEE

October 5, 2020

Meeting Minutes

- I. CALL TO ORDER.** Pat Checko chaired this meeting. She called the meeting to order at 6:29 PM in the Director's office of the Central Connecticut Health District in Rocky Hill, CT.
Present: Pat Checko (via zoom), Charles Brown (Director of Health), Barbara Gigliotti (via zoom) Lecia Paonessa (via zoom) and Judith Sartucci (via zoom).
Excused: None Quorum present.
Staff present: Barbara Gigliotti
Notice posted: October 2, 2020
- II. PUBLIC FORUM:** no one from the public was present.
- III. APPROVAL OF AGENDA**
A MOTION was made by Paonessa and seconded by Sartucci to approve the agenda as presented. **MOTION CARRIED UNANIMOUSLY.**
- IV. APPROVAL OF MINUTES**
A MOTION was made by Sartucci, seconded by Paonessa, to approve the minutes of the September 14, 2020 Committee meeting. **MOTION CARRIED.**
- V. UNFINISHED BUSINESS-**
- 1. Sanitary Code Review Process**
- Brown and Checko reviewed current draft with aid of Supervising Sanitarian to answer any lingering questions left for agency determination.
 - Governance committee continued review and provided comments on the final changes after staff incorporated comments.
 - Committee agreed to informational sessions for both Board members and the regulated community prior to scheduling a public hearing and final vote of the Board.
- A MOTION** was made by Sartucci, seconded by Paonessa, to forward CCHD Sanitary Code Draft to Board of Health for review and discussion. **MOTION CARRIED UNANIMOUSLY.**

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VI. NEW BUSINESS.

1. Conflict of Interest Statements

- Brown presented proposed changes to policy and conflict of interest statement suggested by Sartucci. Committee will review and make additional comments at next meeting.

VII. NEXT MEETING DATE

- November 9th at 6:30pm at the CCHD Offices at in Rocky Hill
- Future Topics
 - Sanitary Code Review
 - PHAB measures and policy issues
 - Conflict-of Interest Policy and Forms

VIII. ADJOURNMENT

A MOTION was made by Paonessa, seconded by Sartucci to adjourn. **MOTION CARRIED UNANIMOUSLY.** Meeting adjourned at 7:24PM.

Respectfully submitted,

Charles K. Brown, Jr.

Recorder pro tem

REVIEWED AND APPROVED BY COMMITTEE: January 11,2021