



BOARD OF HEALTH GOVERNANCE COMMITTEE

October 28, 2019

Meeting Minutes

- I. CALL TO ORDER.** Michele Sadlosky chaired this meeting. She called the meeting to order at 6:32 PM in the Conference Room of the Central Connecticut Health District in Rocky Hill, CT.
Present: Michele Sadlosky, Charles Brown (Director of Health), Pat Checko and Lecia Paonessa, Judith Sartucci.
Excused: None Quorum present.
Staff present: None
Notice posted: October 25, 2019
- II. PUBLIC FORUM:** no one from the public was present.
- III. APPROVAL OF AGENDA**
- IV. A MOTION** was made by Checko and seconded by Sartucci to approve the agenda as presented. **MOTION CARRIED UNANIMOUSLY.**
- V. APPROVAL OF MINUTES**
A MOTION was made by Sartucci, seconded by Paonessa, to approve the minutes of the September 9, 2019 Committee meeting. **MOTION CARRIED UNANIMOUSLY.**
- VI. UNFINISHED BUSINESS-**
- 1. CHA- Update**
- Checko and Brown reported on meeting with FVHD to update on where process for them is and potential for collaboration. They are moving along with process and proceeding to gap analysis phase.
 - Brown reported on engaging Benedictine University for intern interested in Epidemiology who could assist in initial data collection efforts.
 - Checko reported that BRFSS data would be available at the municipal and district level for use in the CHA, along with other data sets from CT DPH.
 - Checko reported on CHA from Southeastern CT Health Improvement Collaborative that utilized information from DataHaven Wellbeing Index that was well done and provided interesting data.

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VII. NEW BUSINESS.

1. Data Management

- Brown reported on acquisition of email encryption system to protect data in transit between the District and health care agency partners and CT DPH. This system would be incorporated into the IT system to ensure data reliability and transfer of confidential records securely.

VIII. NEXT MEETING DATE

- December 9, 2019 at 6:30pm at the CCHD Offices at in Rocky Hill
- Future Topics
 - PHAB measures and policy issues

IX. ADJOURNMENT

A MOTION was made by Paonessa, seconded by Sartucci to adjourn. **MOTION CARRIED UNANIMOUSLY.** Meeting adjourned at 7:25 PM.

Respectfully submitted,

Charles K. Brown, Jr.

Recorder pro tem

REVIEWED AND APPROVED BY COMMITTEE: January 13, 2020