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PUBLIC HEALTH for BERLIN, NEWINGTON, ROCKY HILL, & WETHERSFIELD

## **BOARD OF HEALTH GOVERNANCE COMMITTEE**

**October 18, 2021**

### **Meeting Minutes**

- I. CALL TO ORDER.** Pat Checko chaired this meeting and called it to order at 6:29 PM in the Director's office of the Central Connecticut Health District in Rocky Hill, CT.  
**Present:** Pat Checko (via zoom); Charles Brown, Director of Health; Lecia Paonessa (via zoom), Diane Doot (via Zoom) and Judith Sartucci (via zoom).  
**Excused: None Quorum present.**  
**Staff present:** None  
**Notice posted:** October 15, 2021
- II. PUBLIC FORUM:** no one from the public was present either in person or on Zoom.
- III. APPROVAL OF AGENDA**  
**A MOTION** by Paonessa, seconded by Doot to approve the agenda as posted.  
**MOTION CARRIED UNANIMOUSLY.**
- IV. APPROVAL OF MINUTES**  
**A MOTION** by Doot, seconded by Paonessa to approve the minutes of the September 13, 2021, Governance Committee meeting as presented. **MOTION CARRIED UNANIMOUSLY.**
- V. UNFINISHED BUSINESS-**
  - 1. Community Health Assessment (CHA) update**
    - Brown and Checko continued to update the Committee on the agency's data collection project. For CCHD its contractor used the data framework first used by the Farmington Valley Health District in its community health assessment.
    - Mark Abraham, Executive Director of Data Haven in New Haven, recently emailed out town level health equity reports for downloading. Brown will provide these for discussion for relevance at the Committee's Nov. 8<sup>th</sup> meeting and consider for discussion at an early 2022 board meeting.

**GOVERNANCE COMMITTEE**  
**October 18, 2021, Meeting**  
**Page 2**

- Brown and Checko presented charts and tables showing selected secondary data from past Census and Behavior Risk Factor Surveys compiled by the contractor. Comparison with state data and across CCHD member towns was also provided.
- Data is older than desired, but the best available from the sources used.
- Brown plans to bring an epidemiologist on staff who can improve the agency's data capacity.
- CCHD last contracted for a CHA in 2013-14.
- Brown will work with the Committee to look for a consultant to help the agency with its community planning process.

**VI. NEW BUSINESS.** No items.

**VII. NEXT MEETING DATE**

- November 8, 2021, at 6:30pm at the CCHD Office in Rocky Hill and via Zoom.

**VIII. ADJOURNMENT**

**A MOTION** by Paonessa, seconded by Sartucci to adjourn.

**MOTION CARRIED UNANIMOUSLY.** Meeting adjourned at 7:24 PM.

Respectfully submitted,

Judith A. Sartucci  
Recorder pro tem

REVIEWED AND APPROVED BY COMMITTEE: November 8, 2021