



**BOARD OF HEALTH
FINANCE COMMITTEE
October 15, 2019 Meeting
MINUTES**

A. CALL TO ORDER AND ATTENDANCE

Chairman Deborah Henault called the meeting to order at 12:00 PM in the Conference Room of CCHD in Rocky Hill, CT.

Present: Deborah Henault, Barbara Gilbert, Charles Brown, Patricia Checko (via conference call) and Kevin Borrup (via conference call)

Excused: None **Quorum present.**

Date meeting notice posted: October 14, 2019

Staff: none

B. PUBLIC FORUM – no one from the public was present.

C. ADOPTION OF AGENDA

A MOTION was made by Gilbert, seconded by Checko to accept the agenda to as presented. **Motion carried unanimously.**

D. APPROVAL OF RECORD OF MINUTES

A MOTION was made by Gilbert, seconded by Brown to approve the minutes of September 17, 2019 Committee meeting as posted. **Motion carried.** Checko abstained

E. UNFINISHED BUSINESS

1. Executive Session for the purposes of discussing:

- Collective bargaining contract negotiations as pertains to the FY2019-2020 budget

A MOTION was made by Gilbert, seconded by Checko to go into executive session at 12:03pm. **Motion carried unanimously.** In session: Brown, Checko, Gilbert, Borrup (joined at 12:08) and Henault. Out of session at 12:17pm.

A MOTION was made by Gilbert, seconded by Checko to proceed to Board items discussed in Executive Session. **Motion carried unanimously.**

F. NEW BUSINESS

1. **September 2019 Financial Statement Review3**

- Brown reviewed the monthly financial reports for FY 2019-2020 through September 30, 2019 and answered and clarified issues for the Committee about various line items.

A MOTION was made by Gilbert, seconded by Borrup to accept the financial statements through September 30, 2019. **Motion carried unanimously**

2080 Silas Deane Highway, Suite 100, Rocky Hill, CT 06067

P (860) 785-8380 F (860) 785-8533 www.ccthd.org

PUBLIC HEALTH for BERLIN, NEWINGTON, ROCKY HILL, WETHERSFIELD

CCHD FINANCE COMMITTEE

October 15, 2019 Meeting

Page 2

2. Discussion of Draft FY 18-19 Audit

- The committee reviewed the draft document and had no questions for the auditor prior to the Board review

G. NEXT MEETING

1. The Finance Committee will meet on November 19, 2019 at 12:00 PM in the CCHD offices in Rocky Hill.
2. Agenda:
 - a. Monthly financial statements

H. ADJOURNMENT

A MOTION was made by Borrup, seconded by Gilbert to adjourn. **Motion carried unanimously.** The meeting adjourned at 12:41 PM.

Respectfully submitted,

Charles K. Brown Jr.

Recorder pro tem

REVIEWED AND APPROVED BY COMMITTEE: November 12, 2019