



Central
Connecticut
Health
District

**BOARD OF HEALTH
FINANCE COMMITTEE**
January 17, 2022 Meeting
MINUTES

A. CALL TO ORDER AND ATTENDANCE

Deborah Henault, the Committee Chair called the meeting to order via call at 12:05 PM in the Director's office of CCHD in Rocky Hill, CT.

Present: Charles Brown, Patricia Checko, Deb Henault (Via Zoom) and Barbara Gilbert (Via Zoom)

Excused: and Jeri Nagel **Quorum present.**

Date meeting notice posted January 13, 2023

Staff: none

B. PUBLIC FORUM – no one from the public was present.

C. ADOPTION OF AGENDA

A MOTION was made by Checko, seconded by Gilbert to accept the agenda as presented. **Motion carried unanimously.**

D. APPROVAL OF RECORD OF MINUTES

Approval of minute for December 20, 2022 deferred to next meeting

E. New Business

1. FY 2021-2022 Audit Update

- Brown reported that the Draft Audit was delivered by the auditor for review. The committee reviewed the document and had some questions concerning new standards in this audit and upcoming changes for future audits
- **Motion** was made by Checko, seconded by Gilbert to have the Auditor present the draft audit to the Board for review and approval. **Motion Carried.**

2. Discussion of FY 2023-2024 Budget Considerations

- Committee discussed issues potentially impacting the preparation of the FY 2023-2024 budget. Items included union contract impacts, equipment purchases for Environmental Health inspections services, subscription services and dues along with increases in office rent and maintenance costs.

F. UNFINISHED BUSINESS

1. November and December 2022 Financial Statements Review

- Deferred to next month due to unavailability of numbers from accountant

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PUBLIC HEALTH for BERLIN, NEWINGTON, ROCKY HILL, WETHERSFIELD

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2. NEXT MEETING

1. The Finance Committee will meet on February 14, 2023 at 12:00 PM in the CCHD offices in Rocky Hill and via teleconference.
2. Agenda:
 - a. Monthly financial statements
 - b. FY2023-24 Budget Preparation

G. ADJOURNMENT

A MOTION was made by Checko, seconded by Gilbert to adjourn. **Motion carried unanimously.** The meeting adjourned at 1:23 PM.

Respectfully submitted,

Charles K. Brown Jr.
Recorder pro tem

REVIEWED AND APPROVED BY COMMITTEE: