



Central
Connecticut
Health
District

**BOARD OF HEALTH
FINANCE COMMITTEE
January 16, 2024 Meeting
MINUTES**

A. CALL TO ORDER AND ATTENDANCE

Deb Henault called the meeting to order at 12:02 PM in the Director's office of CCHD in Rocky Hill, CT and via Zoom and Conference call.

Present: Deb Henault, Charles Brown, Patricia Checko, Kevin Borrup and Barbara Gilbert

Excused: None **Quorum present.**

Date meeting notice posted January 12, 2024

Staff: none

B. PUBLIC FORUM – no one from the public was present.

C. ADOPTION OF AGENDA

A MOTION was made by Gilbert seconded by Checko, to accept the agenda.
Motion carried unanimously.

D. APPROVAL OF RECORD OF MINUTES

E. A MOTION was made by Gilbert, seconded by Checko to approve the minutes for November 13, 2023 as presented. **Motion carried unanimously.**

F. UNFINISHED BUSINESS

- Gilbert asked for an update on use of Capital Reserve funds authorized by Board for Office Equipment. Brown reported that survey of staff was conducted and purchase of equipment should be starting soon.

G. New Business

1. November 2023 Financial Statements

- Brown reviewed the statements provided by the accountant and answered questions by the committee members about grant revenue and expenditures.
- **A MOTION** was made by Checko seconded by Gilbert, to approve the financial statements for November 30, 2023. **Motion carried unanimously.**

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2. FY 2024-25 Budget Discussion

- Brown presented on the fiscal environment and issues that may impact the upcoming budget planning. Items included health insurance plans, potential wage reopener for collective bargaining and clinical health services costs and revenues.

3. NEXT MEETING

1. The Finance Committee will meet on February 13, 2024 at 12:00 PM in the CCHD offices in Rocky Hill and via teleconference.
2. Agenda:
 - a. Monthly financial statements
 - b. FY 2024-2025 Budget

H. ADJOURNMENT

A MOTION was made by Gilbert, seconded by Checko to adjourn. **Motion carried unanimously.** The meeting adjourned at 1:14 PM.

Respectfully submitted,

Charles K. Brown Jr.
Recorder pro tem

REVIEWED AND APPROVED BY COMMITTEE: