



BOARD OF HEALTH

JANUARY 16, 2020 MEETING MINUTES

A. CALL TO ORDER. Chairman Patricia Checko called the meeting to order at 6:39 P.M. at 2080 Silas Deane Highway, Rocky Hill, CT.

Present: Patricia Checko, Chairman
Charles K Brown Jr., Secretary-Treasurer/Director of Health
Kevin Borrup (arrive at 7:55 PM)
Ann Marie Diloreto
Barbara Gilbert
Deborah Henault
Ray Jarema
Judy Sartucci
Marti Stiglich
David Wemett

Excused: Jennifer Hill, Lecia Paonessa, Michele Sadlosky and Roy Zartarian
Quorum present.

Meeting notice posted: January 13, 2019

Staff Present: No one present

B. PUBLIC FORUM – no one from public was present.

C. ADOPTION OF MEETING AGENDA –

MOTION by Gilbert, seconded by Jarema to approve the agenda as posted.
Motion carried unanimously.

D. INTRODUCTION OF NEW NEWINGTON BOARD MEMBER – Checko will introduce when new member arrives.

E. APPROVAL OF MINUTES –

1. Record of Votes and Minutes of November 14, 2019 Board meeting

MOTION by Jarema, seconded by Stiglich to approve the minutes of the November 14, 2019 regular Board meeting as amended. **Motion carried unanimously.**

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PUBLIC HEALTH for BERLIN, NEWINGTON, ROCKY HILL, WETHERSFIELD

MOTION by Gilbert, seconded by Diloreto to approve the record of votes of the November 14, 2019 as amended. **Motion carried unanimously.**

F. OFFICER AND STAFF REPORTS –

1. Chairman’s Report –

- Checko received the legislative proposal and will be distributing to the Executive Committee members. She will also be looking at re-appointments.

2. Director Health and Staff – Brown highlighted the following:

- Flu billing follow up is underway. Jane is working hard, but we had some issues with Anthem about our address and have had issues with UHC for payment.
- CCHD vaccinated 2150 people; 1200 (56%) were 65+ and 206 (10%) were under 18.
- Barbara Gigliotti broke her arm on an inspection and just came back this week. EH staff has stepped up and has done a great job of ensuring things stay afloat. Preparing to post for final EH position at the end of January for a March start.
- Community Health opioid Family and Friends group continues to meet on Tuesday nights. Luis Pantoja worked with a CCSU intern on PSA which will focus on promoting the How Can We Help? Program that was shown in movie theaters during the holidays. Seeking a new intern for additional PSAs.
- Stakeholder forum will be held on March 10, 2020, board members should have gotten a save the date.
- February Fitness Challenge, more information to come.
- Community Health Assessment is currently beginning data collection efforts with intern from Benedictine University. Brown is working with FVHD on this so there can be similar products.
- Three of the four annual town presentations have been conducted so far. Thanks to all Board members that have come to the presentations.

MOTION by Wemett, seconded by Henault to accept the monthly report of the Director of Health dated January 16, 2020 as presented. **Motion carried unanimously.**

G. COMMITTEE REPORTS

- 1. Human Resource Committee –** No report. Next meeting is February 12, 2020.

- 2. Finance Committee** – Henault stated the committee is working on the 2020-2021 budget, aiming for a budget hearing in March. Next meeting is February 18, 2020.
- 3. Governance Committee** – No report. Next meeting is February 10, 2020.
- 4. Treasurer** – Brown reviewed the monthly financial reports through December 31, 2019 and answered and clarified issues about various line items.

MOTION by Jarema, seconded by Stiglich to accept the treasurer’s report dated December 31, 2019 as presented. **Motion carried unanimously.**

H. BOARD TRAINING: THE IMPORTANCE OF IMMUNIZATION INITIATIVES IN PUBLIC HEALTH – Checko did a presentation on the importance of Immunization Initiatives in Public Health. It was well received by the board.

I. NEW BUSINESS

Board and Committee meeting dates for 2020

MOTION by Wemett, seconded by Stiglich to approve the Board and Committee meeting dates for CY 2020. **Motion carried unanimously.**

Next Meeting – February 20, 2020, 6:30 PM, CCHD Offices in Rocky Hill CT.

J. ADJOURNMENT –

MOTION by Gilbert, seconded by Jarema to adjourn. **Motion carried unanimously.**

Respectfully submitted,

Charles K. Brown, Jr., MPH
Secretary-Treasurer

REVIEWED AND APPROVED BY BOARD: February 20, 2020