



BOARD OF HEALTH GOVERNANCE COMMITTEE

January 11, 2021

Meeting Minutes

- I. CALL TO ORDER.** Pat Checko chaired this meeting. She called the meeting to order at 6:29 PM in the Director's office of the Central Connecticut Health District in Rocky Hill, CT.
Present: Pat Checko (via zoom), Charles Brown (Director of Health), Lecia Paonessa (via zoom), Diane Doot (via Zoom) and Judith Sartucci (via zoom).
Excused: None Quorum present.
Staff present: None
Notice posted: October 2, 2020
- II. PUBLIC FORUM:** no one from the public was present.
- III. APPROVAL OF AGENDA**
A MOTION was made by Paonessa and seconded by Sartucci to approve the agenda as presented. **MOTION CARRIED UNANIMOUSLY.**
- IV. APPROVAL OF MINUTES**
A MOTION was made by Sartucci, seconded by Paonessa, to approve the minutes of the October 5, 2020 Committee meeting. **MOTION CARRIED. Doot abstained.**
- V. UNFINISHED BUSINESS-**
- 1. Sanitary Code Review Process**
- Brown reported on informational sessions for the regulated community prior to scheduling a public hearing and final vote of the Board. Two organizations reached out to Gigliotti and a Zoom session was held to review the Sanitary Code section referring to pools. Brown stated that the code is ready for a public hearing after some minor technical changes suggested by Sartucci.
- A MOTION** was made by Sartucci, seconded by Paonessa, to forward CCHD Sanitary Code Draft to Board of Health for public hearing in February. **MOTION CARRIED UNANIMOUSLY.**
- 2. Conflict of Interest Statements**
- Committee will review and make additional comments at next meeting but decided to put forward existing statement for Board members to complete in the interim.

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3. Medical Advisor Contract

- Checko requested a review of the current contract of the Medical Advisor to determine if the role should be expanded beyond the current scope of services. Committee members discussed the need for more strategic input from medical advisor and would review language and need for changes as community health assessment process continues in the future. Current language meets requirements for standing orders and billing purposes.

VI. NEW BUSINESS.

1. None.

VII. NEXT MEETING DATE

- February 8th at 6:30pm at the CCHD Offices in Rocky Hill and via phone
- Future Topics
 - Sanitary Code Review
 - PHAB measures and policy issues
 - Conflict-of Interest Policy and Forms

VIII. ADJOURNMENT

A MOTION was made by Paonessa, seconded by Sartucci to adjourn. **MOTION CARRIED UNANIMOUSLY.** Meeting adjourned at 8:04PM.

Respectfully submitted,

Charles K. Brown, Jr.

Recorder pro tem

REVIEWED AND APPROVED BY COMMITTEE: April 12, 2021