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PUBLIC HEALTH for BERLIN, NEWINGTON, ROCKY HILL, & WETHERSFIELD

BOARD OF HEALTH GOVERNANCE COMMITTEE

January 10, 2022

Meeting Minutes

- I. CALL TO ORDER.** Pat Checko chaired this meeting and called it to order at 6:34 PM in the Director's office of the Central Connecticut Health District in Rocky Hill, CT. **Present:** Pat Checko (via zoom); Charles Brown, Director of Health; Lecia Paonessa (via zoom), Diane Doot (via Zoom) and Judith Sartucci (via zoom).

Excused: None Quorum present.

Staff present: None

Notice posted: January 9, 2022

- II. PUBLIC FORUM:** no one from the public was present either in person or on Zoom.

III. APPROVAL OF AGENDA

A MOTION by Sartucci, seconded by Doot to approve the agenda as presented. **MOTION CARRIED UNANIMOUSLY.**

IV. APPROVAL OF MINUTES

A MOTION by Doot, seconded by Paonessa to approve the minutes of the November 8, 2021, Governance Committee meeting as presented. **MOTION CARRIED UNANIMOUSLY.**

V. UNFINISHED BUSINESS-

1. **None**

VI. NEW BUSINESS.

1. 2022 Committee Meeting Schedule

A MOTION by Paonessa, seconded by Sartucci to approve the 2022-23 Governance Committee Meeting Schedule. **MOTION CARRIED UNANIMOUSLY**

2. Discussion of Governance Committee Future Agenda items

- Sartucci stated charge of the committee is about By-laws and governance of the Board, sending any recommendations for changes to Board, look to policymaking issues, new board orientation and board development (may want to revisit), reviewing appointments to the Board, send letters to towns to remind them about appointments, internal policies and procedures and accreditation.

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Additional activities could include:

- Review timelines for policy revisions
- Reporting to the Board of activities of the agency like annual presentations to the Council, ensuring that copies are made to the members first, summary of activities for Newington is an example
- Staff presentations about their areas
- Strategic Planning
- Commitment to increase diversity
- Board involvement/support of director
- Community Health Assessment and establishment of advisory group
- Committee members to bring individuals and the types

VII. NEXT MEETING DATE

- February 7, 2022, at 6:30pm at the CCHD Office in Rocky Hill and via Zoom.

VIII. ADJOURNMENT

A MOTION by Paonessa, seconded by Doot to adjourn.

MOTION CARRIED UNANIMOUSLY. Meeting adjourned at 7:24 PM.

Respectfully submitted,

Charles K. Brown Jr.
Recorder pro tem

REVIEWED AND APPROVED BY COMMITTEE: March 17, 2022