



BOARD OF HEALTH

PERFORMANCE EVALUATION COMMITTEE

September 18, 2019 Meeting Minutes

- I. CALL TO ORDER AND ATTENDANCE.** Patricia Checko, Committee Chairman, called the meeting to order at 12:08 PM, at 2080 Silas Deane Highway, Rocky Hill, CT.
Present: Patricia Checko, Marti Stiglich, Michele Sadlosky and Deborah Henault and DOH Charles Brown
Excused: no one **Quorum present.**
Notice posted: September 17, 2019
- II. PUBLIC FORUM:** No one from the public was present.
- III. APPROVAL OF MINUTES**
A MOTION was made by Sadlosky, seconded by Stiglich to approve the minutes of the September 4, 2019 Committee meeting as posted. In favor: Checko, Stiglich, Sadlosky and Henault. Opposed: no one. **MOTION CARRIED.**
- IV. EXECUTIVE SESSION**
A MOTION was made by Henault, seconded by Sadlosky, to go into executive session pursuant to Conn. Gen. Stat. Sec. 1-200(6)(A) to begin an annual performance evaluation of the director of health. **MOTION CARRIED UNANIMOUSLY.**
- In Executive Session at 12:10 AM: Checko, Stiglich, Sadlosky, Henault and Director Charles Brown. Charles Brown waived his right under Conn. Gen. Stat. Sec. 1-200(6)(A) to an open session.
- Director Brown leaves executive session at 1:15 and is requested to return to Executive Session at 2:10 P.M.
- V.** Committee came out of executive session at 2:53 P.M.

VI. ACTION ON ITEMS DISCUSSED IN EXECUTIVE SESSION AND NEXT STEPS.

Committee determined that Brown had satisfactorily completed fifth year as Director of Health. **MOTION** by Stiglich, seconded by Sadlosky to move the Committee's assessment and recommendations forward to the Board for approval. **MOTION CARRIED UNANIMOUSLY**

A MOTION was made by Stiglich, seconded by Henault to adjourn. **MOTION CARRIED UNANIMOUSLY.** Meeting adjourned at 11:00 AM.

Respectfully submitted,
Patricia J. Checko