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**CENTRAL CONNECTICUT HEALTH DISTRICT
FINANCE COMMITTEE MEETING
NEWINGTON TOWN HALL
December 16, 2008**

Approved Working Notes

I. Call to order and attendance

Meeting called to order at 6:35 p.m. Attending: Patricia Checko (Chair), Kevin Borrup, Nancy Klatt, Art Yoaps and Paul Hutcheon. Excused: None

II. Review of Draft FY 09/10 Budget

The Committee agreed to raise the cash price for flu shots to either \$25 or \$30. The Committee agreed to show salaries at a 2.75% increase. The cost for health insurance to be shown at a 12% increase. Additional information needed regarding costs for life, liability and workers compensation insurance. Updated salary survey to be distributed.

The Director reviewed his employment agreement and the provision for health insurance to be paid for by the District. No funding shown. The Committee requested that the Board be advised. The Committee agreed to show just one line item for both staff and Board professional Development with a total of \$3,300. Funding to be as follows: CPHA membership at the individual rate (\$40); APHA membership eliminated (\$195); CADH membership at \$400; college tuition eliminated (\$800); NACCHO dues \$375; NEHA dues \$95; CEHA dues \$210; NALBOH dues \$120; \$1,500 for NACCHO annual conference; \$560 for staff training.

Audit to be shown at \$5,000. The Committee agreed to keep the definition of a not-for-profit as is. The Committee agreed to charge a new licensure fee for additional pools at licensed pool sites.

III. Other Business

A MOTION was made by Art Yoaps to approve the minutes of December 3, 2008. Seconded by Kevin Borrup. All were in favor, MOTION CARRIED.

IV. Next meeting date(s)

The Committee agreed to meet on January 7 or 8, 2009 at 6:30 p.m. in Berlin.

Meeting adjourned at 8:45 p.m.

Respectfully submitted,
Paul Hutcheon, M.P.H., R.S. Director of Health