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CENTRAL CONNECTICUT HEALTH DISTRICT
GOVERNANCE COMMITTEE MEETING
ROCKY HILL COMMUNITY CENTER
December 10, 2008

(Approved working notes)

I. Call to order and attendance

Meeting called to order at 7:15 p.m. Attending: Judy Sartucci (Chair), Nancy Klatt, Carolyn Wysocki and Paul Hutcheon.

Excused: Patricia Checko

II. Approval of Minutes (October 9, 2008)

A MOTION was made by Nancy Klatt to approve the minutes of October 9, 2008 with corrections. Seconded by Carolyn Wysocki. All were in favor, MOTION CARRIED.

III. Strategic Planning

The Committee reviewed a summary progress report prepared by Judy Sartucci. The Committee agreed to forward to the Finance Committee a request to examine the Government Accounting Standards Board recommendation and to report back to the Governance Committee with recommendations. Carolyn agreed to examine the action steps for Goal II, Objective 4. The Committee agreed to forward to the Finance Committee Goal IV, Objective 2 with a request for action steps and reporting back to the Governance Committee. The Committee agreed to forward to the Human Resources Committee Goal IV, Objective 3. Several updates were made to the Plan.

The new update report to include a column headed "Outcomes: Evidence of Success".

IV. Other Business

- a. Unfinished Business. The Committee reviewed the handout from Judy regarding unfinished business from 2008. Carolyn agreed to examine and redraft the Board Orientation Manual following the Tri-County, Colorado example distributed. The Committee agreed to take no further action regarding the status of Board appointments. Judy agreed to work on a conflict of

interest policy. Judy and Pat Checko plan to work on a public hearing procedure and to complete their review of the CT DPH Board Orientation Manual.

V. Next meeting date(s)

The Committee agreed to meet on January 14, 2009 at 6:30 p.m.

Meeting adjourned at 9:30 p.m.

Respectfully submitted,
Paul Hutcheon, M.P.H., R.S. Director of Health