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**CENTRAL CONNECTICUT HEALTH DISTRICT
GOVERNANCE COMMITTEE MEETING
ROCKY HILL TOWN HALL
December 7, 2010**

Working Notes (approved)

I. Call to order and attendance

Meeting called to order at 5:40 p.m. Attending: Judy Sartucci (Chair), Kevin Borrup, Art Yoaps, Carolyn Wysocki and Paul Hutcheon. Quorum.

Excused: none

II. Review and Reorder agenda.

None.

III. Approval of Minutes and Working Notes (November 8, 2010)

A MOTION was made by Art Yoaps to approve the minutes and working notes of November 8, 2010. Seconded by Kevin Borrup. MOTION CARRIED unanimously.

IV. Old Business

a. Accreditation Process- self assessment tool

The Director reported that Judge Torpey and Nancy Brault are willing to assist with completion of the PHAB self-assessment. Judy Sartucci mentioned her recent e-mail to Ray Jarema on the Human Resources Committee regarding possible activities associated with accreditation. The Committee discussed the Community Health Assessment and the need for a Community Health Improvement Plan.

b. Strategic Planning Process - goals and objectives

Judy provided a handout with objectives for Goal IV and synopsis of Healthy People 2020. Judy provided a handout with objectives for Goal V. Judy requested that the Committee review the materials.

c. Use of legal counsel

The Committee discussed legal counsel needs (contracts, By-Laws, agreements, ordinances, etc.)

A MOTION was made by Carolyn Wysocki to recommend to the Board to hold a Board development session on legal matters. Seconded by Kevin Borrup. MOTION CARRIED unanimously.

V. New Business

a. Advocacy role for Board

To be addressed at the next meeting.

Kevin Borrup leaves at 7:03 p.m.

VI. Other Business

a. Board Development Manual.

To be addressed at the next meeting.

VII. Next Meeting Date

The next meeting date will be January 11, 2011 at 5:30 PM.

A MOTION was made by Carolyn Wysocki to adjourn. Seconded by Art Yoaps. MOTION CARRIED UNANIMOUSLY.

The meeting was adjourned at 7:15 PM.

Respectfully submitted,
Paul Hutcheon, M.P.H., R.S. Director of Health