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CENTRAL CONNECTICUT HEALTH DISTRICT
FINANCE COMMITTEE MEETING
Wethersfield Community Center, Room S-2
November 30, 2010

Working Notes (approved)

I. Call to order and attendance

Meeting called to order at 7:01 p.m. Attending: Pat Checko (Chair), Carolyn Wysocki (7:13pm), Grant Golub, Kevin Borrup and Paul Hutcheon.

Excused: Dianne Doot.

II. Public Forum

None present.

III. Review and Reorder agenda.

A MOTION to add “Proposed salary increase for Community Health Coordinator” as item IV was made by Pat Checko. Seconded by Grant Golub. MOTION carried unanimously.

IV. Proposed salary increase for Community Health Coordinator

The Director requested a \$4,000 salary increase for the Community Health Coordinator. Pat Checko agreed that an increase is appropriate. **A MOTION to recommend to the Board a \$4,000 increase in salary for the Community Health Coordinator was made by Grant Golub. Seconded by Kevin Borrup. MOTION carried unanimously.**

V. Proposed FY 11/12 Budget Issue Discussion

Pat provided a handout with proposed adjustments in revenue and expenditures. (Carolyn Wysocki arrived at 7:13 pm). The Committee agreed to insert the ACHIEVE grant dollars and show employee health insurance contributions as revenue on the Budget Worksheet. Pat recommended considering a pay freeze. The Committee discussed eliminating the part time Salon Inspector position. Director will check on pneumonia expenses and revenue in the budget. Director will check on costs associated with the Digital Health Department. Need to remove the Digital Health Department monies from the 10/11 budget projection. Director to check on the percent of salon inspections completed to date. Director will check on Hilary’s salary covered by Grants (including Block grant, ACHIEVE, Komen, Dental, Asthma). Pat will check with auditor on how to plan to pay for health insurance costs for Director of Health upon retirement. Carolyn suggested planning to hire a part-time Accreditation Coordinator. Carolyn suggested looking at a tanning salon inspection program.

By consensus, the Committee agreed to the following:

Eliminate the salon inspector position effective June 30, 2011; consideration of a pay freeze; show ACHIEVE grant; and show employee health insurance contributions as revenue.

VI. Other Business.

None.

VII. Next Meeting Date(s)

Pat agreed to survey committee members to set a date for the next meeting.

A MOTION to adjourn was made by Grant Golub. Seconded by Kevin Borrup. Motion carried unanimously.

Meeting adjourned at 8:50 p.m.

Respectfully submitted,
Paul Hutcheon, M.P.H., R.S. Director of Health