



Central Office: 505 Silas Deane Highway, Wethersfield, CT 06109 Phone (860) 721-2822 Fax (860) 721-2823

Berlin: 240 Kensington Road, Berlin, CT 06037 Phone (860) 828-7017 Fax (860) 828-9248

Newington: 131 Cedar Street, Newington, CT 06111 Phone (860) 665-8586 Fax (860) 665-8533

Rocky Hill: 761 Old Main Street, Rocky Hill, CT 06067 Phone (860) 258-2770 Fax (860) 258-2767

[www.ccthd.org](http://www.ccthd.org)

**CENTRAL CONNECTICUT HEALTH DISTRICT  
COMMUNITY ASSESSMENT COMMITTEE MEETING  
Wethersfield Community Center, Room S-2  
November 23, 2010**

**Working Notes (approved)**

**I. Call to order and attendance**

Meeting called to order at 1:06 p.m. Attending: Grant Golub, Pat Checko, Judy Sartucci, Paul Hutcheon, Hilary Norcia (staff) (1:10) and Maria Corallo (intern) (1:10).

Excused: Dianne Doot and Carolyn Wysocki.

**II. Review and Reorder agenda.**

**A MOTION was made by Judy Sartucci to add approval of the minutes of April 15, 2010 and minutes and working notes of November 11, 2010. Seconded by Grant Golub. Motion carried unanimously.**

**III. Public Forum**

None Present

**IV. Approval of Minutes from April 15, 2010 and November 11, 2010.**

**A MOTION was made by Judy Sartucci to approve the minutes of the April 15, 2010 meeting and the minutes and working notes of the November 11, 2010 meeting. Motion carried unanimously.**

**V. Community Health Assessment**

- Contract-- The Committee needs to check the language for costs in the contract. It should state \$17,300 not \$15,000. The Committee will also check regarding the time of day calls will be made.
- Timetable—The Health District will be ready to go in January.
- Selection of Questions—The Committee reviewed the CDC questions. Changes include:
  - Expand exercise questions in Section 5.
  - Add Modules #1 and 2 under Diabetes.
  - Ask if you have a dental “home”.
  - Several sections were removed.
  - Section 10 questionable.
  - Add “Where did you get a flu shot?”
  - Ask flu question for current flu season.
  - Why no age cut off for Section 18 questions.
  - Consider a tanning question.
  - Consider nutrition questions.
  - Consider carbon monoxide/smoke detector question.
  - Consider mold question.

- Consider transportation question.
- Consider 2 questions regarding pesticide/chemical applications (indoor and outdoor).
- Director of Health to check on the question total and set up a meeting with the contractor.

**VI. Other Business-** None

**VII. Next Meeting Date**

Pat will check with Committee members for a meeting the week of December 6<sup>th</sup>. Agenda for the meeting to include District questions and other questions.

**A MOTION was made by Grant Golub to adjourn at 3:20 p.m. Seconded by Judy Sartucci. Motion carried unanimously.**

Meeting adjourned at 3:20 p.m.

Respectfully submitted,  
Paul Hutcheon, M.P.H., R.S. Director of Health